

Step-by Step Instructions for Choices Explorer



Step 1: Go to **cfnc.org**

Step 2: Click the Blue "Career Center" tab at the top of the page.

A blue rounded rectangular button with the text "Career Center" in white.

Step 3: Click “**CFNC Bridges Planning Tools**”

Step 4: Click “Choices Explorer” on the next screen,



Step 5: Click the **yellow “new user”** button on the next screen, then click **Create a User Account**

Step 6: Complete the CFNC registration, and then click “**submit**”.

Step 7: Click the link to [Create a new portfolio](#) if you are a first time Bridges user. Once you have entered the information requested, click **Create Your Portfolio** at the bottom of your screen.

LOCATING A CAREER: To locate a career you are interested in, enter the title of the career you would like to explore in the “search” box in the upper right of the screen, and then click “Go>.”

NOT SURE: If you are not sure about a career to explore, click the “work” tab for a list of career clusters. You can also review career options in the “Find Careers by:” section by using the Alphabetical List, the Career Videos, or Key Word Search.

For each career you choose to explore, the following information options are available:

- **What They Do:** duties, tasks, responsibilities, and description of the career
- **Salary and Outlook:** employment outlook and salary figures for the U.S. and North Carolina
- **Education:** education and training requirements that qualify you for entry into the career, specifically what level and type of college degree or training is needed
- **Interview:** likes, dislikes, and personality qualities of people in the career
- **Get Started:** allows you to “try on” the career by completing exercises to deal with situations and resolve problems you would typically face in the career. This section also contains numerous links to web sites where you can access even more information about your career.

Contact the Career Center at 938-6373 for help with a final career choice, and to develop a career plan to obtain the training and education needed to enter the field.