



## “I WISH SOMEONE HAD TOLD ME THAT...”

Making sure students are informed of potential “surprises” before the first day of class!



Course	What the student needs to know in order to be successful in this class...
All Courses	<p>All CCCC students are expected to have access to a computer and the ability to email instructors. CCCC utilizes Coastal Carolina Community College email account to communicate with students; therefore, it is expected that each student will check their Coastal Carolina Community College email account on a regular basis.</p> <p>Students <b>MUST</b> use their Coastal Carolina Community College email account to e-mail instructors. All other e-mail providers can be filtered by the college’s firewall and the message may not be received.</p> <p>Students are required to submit original written work in all classes. Students should be aware that <b>all</b> instructors have the knowledge and ability to determine plagiarized work, and will follow the rules and discipline as outlined in the CCCC catalog regarding plagiarized work.</p> <p><b>Students should become familiar with the syllabus for each class as the document outlines specific expectations for the course. Please pay special attention to the attendance policy as this is a very important component of student success.</b></p>
All Online Courses	<p>Before attempting an online class, it is <b>highly recommended</b> that the student has successfully completed, or placed out of, all developmental courses. <b>Online classes require advanced reading comprehension skills. These classes are intensive in reading and writing.</b></p> <p>When registering for an online class, students will be required to sign a form stating that they have read the requirements for each online course. These requirements can be found by clicking on the following link:</p>

Course	What the student needs to know in order to be successful in this class...
	<p><a href="http://www.coastalcarolina.edu/distance-learning/online-courses/">http://www.coastalcarolina.edu/distance-learning/online-courses/</a></p> <p>Students are expected to read the syllabus for each class and abide by the attendance policy as stated. Attendance in online courses can be measured differently by different instructors, so the student should be <b>very</b> aware of the policy for each course.</p> <p>Students will need a basic understanding of how to navigate Blackboard. If you need some assistance with this, click here to access the tutorial video.</p> <p><a href="https://www.coastalcarolina.edu/distance-learning/how-to-access-your-online-course/">https://www.coastalcarolina.edu/distance-learning/how-to-access-your-online-course/</a></p>
All Online Courses that involve tutoring	<p><b>Tutoring is available to online students for the same subject areas as in seated classes. <u>Online</u> students can send their tutoring request to the following:</b></p> <p><b>Accounting:</b> <a href="mailto:acctutoring@coastalcarolina.edu">acctutoring@coastalcarolina.edu</a>  <b>Chemistry:</b> <a href="mailto:chmtutoring@coastalcarolina.edu">chmtutoring@coastalcarolina.edu</a>  <b>English:</b> <a href="mailto:engtutoring@coastalcarolina.edu">engtutoring@coastalcarolina.edu</a>  <b>Math:</b> <a href="mailto:mattutoring@coastalcarolina.edu">mattutoring@coastalcarolina.edu</a></p> <p><b>Math, Chemistry or Accounting Students:</b>  If your request is regarding an online course in math, chemistry, or accounting (ACC 120 or 121), your message will be forwarded to a subject-area specialist. You should receive a response from the tutor within forty-eight (48) hours, <b>excluding weekends and college holidays.</b></p> <p><b>Writing Students:</b>  If your request is regarding a written assignment for an online course, it will be forwarded to a tutor in our on-campus writing lab, room 200, the Academic Studies Center, in the Cont. Educ. Bldg.</p> <p>What the student needs to know in order to be successful in this class...</p> <ol style="list-style-type: none"> <li>1) <b>The response time is 3 business days, excluding weekends and college holidays.</b> Busy times such as midterms and finals can delay tutor response time. We strongly recommend you submit your paper a week minimum before it is due!</li> </ol>

Course	What the student needs to know in order to be successful in this class...
	<p>2) Your name, online course title and instructor name, assignment in detail, and student number <b>must all be included</b> with your submitted writing question(s) or paper so that it can be verified that you are a current CCCC student and the assignment is for a CCCC online course. Otherwise the submission will be disregarded. Also, please state as specifically as possible at the top of the page your writing concerns or problems. The writing lab cannot turn a “D” paper into an “A” paper, nor are we an editing service meant to find every mistake. This is a service provided to tutor online students with specific writing concerns. Keep in mind the more detailed description of the assignment, the more the tutor can help.</p> <p>3) Please submit <b>.doc</b> or <b>.docx</b> files for review.</p>
All Developmental Courses (DRE and DMA)	<p>Students must earn a grade of “P” (Pass) to advance to the next course level. If a student earns an “R” (Re-enroll), students must retake the course. Students are encouraged to investigate any impact an “R” would have on financial aid.</p> <p>All DRE courses include two online lab hours per week in order to introduce students to technology required in college. Students may complete these lab hours on campus or at home.</p> <p>All DMA courses are 4-week courses; DRE 096, 097, and 098 are 8-week courses. DRE 099 <i>must</i> be taken as a co-requisite with ENG 111.</p>
ACA 085	This class is well suited for any student placing into a DRE course. Students will become familiar with campus resources, College policies, and academic study skills; in short, students will learn what it takes to be successful at CCCC.
ACA 111 and 122	<p><b>It is HIGHLY recommended that students take these courses in their first semester.</b></p> <p>Because many of the activities and assignments are completed using actual pages from the textbook, students must purchase a new textbook.</p>

ACC 120 and 121	<p>Students must have the Pearson access code required by the instructor, which will be used to complete all assignments, quizzes and exams. If you buy a used book, you must purchase an access code. This is usually more expensive than buying the text new, bundled with the access code. The access code can be purchased at <a href="http://www.pearsonmylabs.com">www.pearsonmylabs.com</a></p> <p>Internet access is required for the partial online course.</p>
ACC 131 and ACC 140	<p>Due to annual changes in the tax code and the use of worksheets, students must purchase a <u>new</u> textbook.</p>
ACC 149	<p>Students must have the Pearson access code (for MyItLab) required by the instructor, which will be used to complete all simulation training and graded assignments. If you buy a used book, you must purchase an access code. This is usually more expensive than buying the text new, bundled with the access code. The access code can be purchased at <a href="http://www.pearsonmylabs.com">www.pearsonmylabs.com</a>.</p>
ACC 150	<p>Students cannot use a MAC operating system with the required QuickBooks Pro Software. Students are required to download the latest version of QuickBooks Pro Accounting software (accompanied with the text) on a computer with internet access.</p>
ACC 220	<p>Students must have the MyAccountingLab access code required by the instructor, which will be used to complete all assignments, quizzes and exams. If you buy a used book, you must purchase an access code. This is usually more expensive than buying the text new, bundled with the access code. The access code can be purchased at <a href="http://www.pearsonmylabs.com">www.pearsonmylabs.com</a>. Internet access is required for this hybrid course.</p>
ART 111 (Seated and Online)	<p>All the ART 111 courses use the textbook “Gateways to Art” second edition. Instructors may use “InQuizitive” which is included with the purchase of the textbook. Students should verify with their specific ART 111 instructor as to the expected use of the platform “InQuizitive” as it may be required to complete assignments, quizzes and/or exams. If a student purchases a used book, an access code must be purchased. The access code can be purchased at <a href="https://digital.wwnorton.com/gateways2">https://digital.wwnorton.com/gateways2</a>.</p>

<b>ART 121</b>	<b>No required text, \$105 in supplies</b>
<b>ART 122</b>	<b>There is no required text, but approximately \$75 in Art supplies will be required.</b>
<b>ART 131 and 132</b>	<b>There is no required text, but approximately \$75 in Art supplies will be required.</b>
<b>ART 135 and 235</b>	<b>There is no required text, but approximately \$75 in Art supplies will be required.</b>
<b>ART 171 &amp; 261</b>	<b>Students who wish to take these courses but have not completed ART 121 should contact an art instructor prior to registration.</b>
<b>ART 231, 240 &amp; 244</b>	<b>Students who wish to take these courses but have not completed ART 121 and ART 131 should contact an art instructor prior to registration.</b>
<b>ART 231 and 232</b>	<b>There is no required text, but approximately \$50 in Art supplies will be required.</b>
<b>ART 240 and 241</b>	<b>No required text, \$175 in supplies</b>
<b>ART 244</b>	<b>No required text, \$125 in supplies</b>
<b>ART 245, 281, &amp; 283</b>	<b>Students who wish to take these courses but have not completed ART 122 should contact an art instructor prior to registration.</b>
<b>ART 261 and 262</b>	<b>There is no required text, but approximately \$150 in Photography supplies will be required, plus a working SLR film camera.</b>
<b>BIO 106, BIO 110, BIO 112, BIO 130, BIO 163, BIO 168 and BIO 169</b>	<b>These classes include labs in which preserved animals will be dissected. Students may find the smell of the specimen preservative less than pleasing.</b>
<b>BIO 110 compared to BIO 111</b>	<b>Bio 110 is a survey course that covers a wide range of biology topics including the cell, plants, and animals and is designed for non-majors. Bio 111 is designed for biology/science majors and focuses more in-depth on the cell. Bio 112 continues the in-depth focus on plants and animals for biology/science majors.</b>
<b>BIO 140A</b>	<b>Most lab periods are conducted outside in potentially uncomfortable surroundings, such as hot, cold, rainy, muddy, with biting insects, etc.</b>
<b>BIO 175 compared to BIO 275</b>	<b>Bio 175 has only 2 hours of lecture and 2 hours of lab compared to Bio 275, which has the traditional 3 hours of lecture and 3 hours of lab. If you are planning on transferring</b>

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	microbiology as other than part of a program, you should consider Bio 275 the better course choice.
BUS 110	BUS 110 is a survey course with numerous online components. It uses numerous supplements requiring special access codes not readily available for purchase elsewhere. Usually the least expensive and dependable means of acquiring the complete package is through Coastal's bookstore, and the materials will be needed on the first day of class. Access codes are date sensitive and cannot be reused from semester to semester. Must have access to high-speed Internet to view videos and to do simulations.
BUS 148	Have a working knowledge of Microsoft Office (Word and PowerPoint)
BUS 225	<p>Must have an access code for My Finance Lab, which must be used to complete all assignments, quizzes and exams. If you buy a used book, you must purchase an access code as well. This is usually more expensive than buying the text new, bundled with the access code.</p> <p>Students must have a financial calculator; Texas Instruments BA II-Plus is the recommended model. <b>Strong skills in the use of Microsoft EXCEL spreadsheet package will be extremely useful.</b></p>
CHM 090	Depending on the instructor, student may be required to complete online homework.
CHM 151 and CHM 152	Depending on the instructor, students may be required to complete online homework using an online homework instrument.
CIS 110 and CIS 111	<p>Students are highly encouraged to purchase the customized bundle from the College Store. If a student purchases a used book, he/she will still be required to purchase an access code from the College Store or online. If a student purchases a used book, he/she may not receive the supplemental materials that are required for the course. It is actually less expensive to purchase the bundled materials new than it is to purchase a used text and all the supplementary items separately.</p> <p>This course covers Windows-based concepts. If a student has a Mac, it may be challenging to complete the assigned work. It is <b>highly encouraged</b> that students make arrangements to have access to a Windows-based computer that has Microsoft</p>

	<p><b>Office for Windows.</b></p> <p>The most recent version of <b>Microsoft Office</b> is required for this course (currently <b>Office 2016</b> or <b>Office 365</b>). Older versions may lack some of the features present in the most recent version. Open source software may not be used as a substitute for <b>Microsoft Office</b>.</p> <p><b>For all CIS 110 students:</b> Tutoring is available in the Business Technology building. Tutoring location and hours will be available from your instructor at the beginning of the semester.</p>
<b>CJC Courses</b>	Controversial/graphic subject matter may be discussed in class.
<b>CJC 145</b>	<p>Students should be familiar with the Windows environment (copy/paste/minimize/mouse functions, etc.) and MS Office. Students will need to purchase a USB drive, pencils, an eraser, a 1-inch binder, a 12-inch ruler, and a protractor.</p> <p>It is recommended that students successfully complete CIS 110 before registering for this class.</p>
<b>CJC 144, CJC 146, CJC 222, CJC 245, and CJC 246</b>	Students will be dealing with fingerprint powders and ink (could be messy), certain crime scene processing chemicals, and will be required to work outside in both hot and cold conditions.
<b>COM Courses</b>	All communication classes require participation in both small and large group activities.
<b>COM 110 &amp; 120</b>	Controversial and debatable topics are covered and discussed. Some material may include adult themes and content.
<b>COM 231</b>	Students must present all required speeches to pass this class. Persuasive presentations may include controversial topics, but all speeches must be delivered according to the guidelines for ethical speaking. This course requires both college level writing and research.
<b>COM 251</b>	Controversial topics will be debated using prescribed formats based upon credible research. Debate etiquette will be followed at all times.
<b>COS</b>	Program Admission Bulletins list additional expenses for the specific programs. The bulletins are accessible through the following link:

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<p>Cosmetology</p> <p>Cosmetology Instructor</p>	<p><a href="https://www.coastalcarolina.edu/academics/annual-bulletins/">https://www.coastalcarolina.edu/academics/annual-bulletins/</a></p> <p>Student must take all required courses within the semester designated in his/her catalog of record.</p> <p>Program manuals contain specific information and additional guidelines once accepted into the program.</p>
<p>COS</p> <p>Manicuring/Nail Technology</p>	<p>Program Admission Bulletins list additional expenses for the specific programs. The bulletins are accessible through the following link:</p> <p><a href="https://www.coastalcarolina.edu/academics/annual-bulletins/">https://www.coastalcarolina.edu/academics/annual-bulletins/</a></p> <p>Student must take all required courses within the semester designated in his/her catalog of record.</p> <p>Program manuals contain specific information and additional guidelines once accepted into the program.</p>
<p>CTS 130</p>	<p>Must complete work using <b>Microsoft Office</b> (students <u>cannot</u> use <b>Microsoft Works</b>).</p> <p>If a student purchases a used book, they will still be required to purchase the Snap booklet/code and will need the black &amp; white CD in order to complete the activities in the textbook.</p> <p>SNAP will not work with a Mac or Foxfire.</p>
<p>CUL</p> <p>Culinary Arts</p>	<p>Program Admission Bulletins list additional expenses for tools and uniforms. The bulletins are accessible through the following link:</p> <p><a href="https://www.coastalcarolina.edu/academics/annual-bulletins/">https://www.coastalcarolina.edu/academics/annual-bulletins/</a></p> <p>Students must take all required courses within the semester designated in his/her catalog of record.</p> <p>Students must have access to a computer with reliable internet accessibility, as two of the courses have requirements for pre-class assignments and homework that are completed online.</p>



	Program manuals contain specific information and additional requirements and policies once accepted into the program.
DBA 112	Students must have access to the correct version of Access. This software can be purchased for a home computer at a substantial discount by students registered for this course (ask your instructor).
DRA (All)	Students registering for Drama classes should be aware that they could be asked to participate in performances for classmates, as well as small and large audiences. Several DRA classes require work related to back stage preparations for performances which may involve the use of power tools, and certain classes require lifting of heavy objects. Individual and group work/projects are utilized in all Drama classes.
DMA 010-080	Students will earn a grade of P for Pass or R for Reenroll in these 4-week developmental math courses. Students must earn an 80% on the final exam to earn a grade of P in the course. A grade of P is required to progress to the next DMA course. There may be financial aid implications for students who are unable to progress through the sequence of DMA classes during the semester.
DRE 096-098	These are 8-week combined English and Reading developmental courses. These DRE courses include one online lab hour per week in order to introduce students to technology required in college. Students may complete these lab hours on campus or at home. Students will earn a grade of P (Pass) or R (Reenroll). Students must earn 80% mastery on all major assignments to earn a P in the course. A grade of P is required to progress into the next DRE course. There may be financial aid implications for students who are unable to progress through the sequence of DRE classes during the semester. <u>Students may register for ENG 111 upon successful completion of DRE 098.</u> (There is no need to register for DRE 099.)
DRE 099	This is a 16- week combined English and Reading developmental course to be taken as a co-requisite with ENG 111. (This means that both ENG 111 and DRE 099 must be taken together; if a student is withdrawn from one of these courses due to absences, she must be withdrawn from the corresponding course, as well.) Students will earn a grade of P (Pass) and R (Reenroll) in this course. Students must earn 80% mastery on all major assignments to earn a P in the course. <u>This course is taken instead of DRE</u>

	<u>098, not after DRE 098.</u>
ECO 251 and 252 (Online)	Final Examinations and possibly one mid-term exam must be taken at Coastal or under the supervision of an approved proctor.
EDU Courses	<p>Internet is required; students will use Blackboard to submit assignments and take quizzes and tests. All assignments must be completed using Word or similar word processing program. Students will need to use and cite professional references.</p> <p>Field observations and interviews in early childhood classrooms during operational hours are required in many classes. Materials may need to be purchased for teaching lesson plans.</p>
EDU 184	Students are placed in local early childhood programs to complete the field practicum course. Students are scheduled to complete the required number of field hours <b>two mornings</b> per week for the duration of the semester. Afternoon, evening and weekend placements are not an option at this time. Background checks with a fee required by field sites.
EDU 284	Students are placed in local early childhood programs to complete the field practicum course. Students are scheduled to complete the required number of field hours <b>two mornings</b> per week for the duration of the semester. Afternoon, evening and weekend placements are not an option at this time. Background checks with a fee required by field sites.
EDU 216	This course requires a field experience where the student must visit schools and educational sites during the school work day for a minimum of six hours. Seated students will use Blackboard for some aspects of their course due to the fact that many colleges of education are requiring knowledge of online instruction.
ENG Courses (Seated)	<p>All instructors will be utilizing in-class group work, peer review of writing, and Coastal Carolina Community College email account. Students in all ENG classes will need either the ability to submit files as a WORD document or the ability to save a file in a format that is WORD compatible.</p> <p>A USB drive is recommended for saving work. Students should keep back-up copies of all written work, including drafts and research sources.</p> <p>*Students will be required to submit original written work in all English classes.</p>

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	<p>Students should be aware that <b>all</b> instructors have the knowledge and ability to determine plagiarized work, and will follow the rules and discipline as outlined in the CCCC catalog regarding plagiarized work.</p>
ENG Courses (Online)	<p>Students should have access to a word processing program, preferably Word (not Works or Word Pad), and the ability to submit papers via Blackboard. Students in all ENG online classes will need to check with their online instructor as to whether or not they need access to a PowerPoint viewer or the PowerPoint application. A majority of online English classes utilize discussion boards, and peer review of writing. *See previous statement on submitting original work and issues related to plagiarism.</p> <p>Students should keep back-up copies of all written work, including drafts and research sources.</p>
ENG 111 (Doolittle)	<p>Students are expected to read and respond to essays in books on Reserve at LRC.</p>
ENG 111 (Vithalani)	<p>Students will be required to participate in class discussions based on assignment readings, and complete weekly writing assignments along with several essays throughout the semester.</p>
ENG 112 or 114	<p>Students in the second level of English will be required to write at least one research paper; some instructors require more than one. *See previous statement on submitting original work and issues related to plagiarism.</p> <p>Students will explore writing in various genres and formats across many different disciplines. Multiple documentation styles will be used, most frequently MLA and APA. An individual or group presentation will be required at some point throughout the semester; students may have to use PowerPoint or Prezi.</p>
ENG 112 (Online)	<p>PowerPoint or Prezi presentation, with recorded audio, will be required.</p>
ENG 125 and 126	<p>In-class writing exercises will require the student's participation and he/she should bring a suitable journal to class for that purpose. These in-class writings may remain personal or shared with the class at the student's discretion; however, the student should be a full participant in this in-class writing activity. Students need a jump drive to hold any work completed related to the course. Students may need to make copies of his/her work for in-class critiques and students should be willing to have his/her work peer reviewed in supervised writing workshops. A textbook will be required for</p>

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	purchase.
ENG Literature Courses (ENG 231, 232, 241, 242, 261, 262, and 273)	Each literature course is based on a specific historical time period. Some works will include adult themes and content. Students are expected to be familiar with MLA format as taught in ENG 112 or 114. Oral presentations are expected from a majority of literature instructors. *See previous statement on submitting original work and issues related to plagiarism.
FIP 228	Should have completed CIS 110 or have familiarity with formatting spreadsheets for calculations.
FIP 230	Subject to proctored examinations.
FIP 232	Subject to proctored examinations.
FRE Courses	Internet access is required. Most of the homework assignments will be submitted online. For most classes, students will also need a headset or speakers. There is a strong emphasis on oral and written communication in French.
HIS Courses	One or more supplemental books are usually required and are available in the College Store.
HIS Courses (Bronstetter)	Online quizzes and assignments are required.
HIS Courses (James)	In addition to the textbook, students will be required to purchase and read at least one, if not two, other supplemental books.
HRM Hospitality Management	<p>Program Admission Bulletins list additional expenses for the specific programs. The bulletins are accessible through the following link:</p> <p><a href="https://www.coastalcarolina.edu/academics/annual-bulletins/">https://www.coastalcarolina.edu/academics/annual-bulletins/</a></p> <p>Student must take all required courses within the semester designated in his/her catalog of record.</p>
<b>Industrial and Applied Technology Limited Enrollment Programs to include:</b>	<p>Program admission is required.</p> <p>Student must take all required courses within the semester designated in his/her</p>

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<ul style="list-style-type: none"> <li>• Air Conditioning, Heating and Refrigeration Technology</li> <li>• Architectural Technology</li> <li>• Automotive Systems Technology</li> <li>• Collision Repair and Refinishing Technology</li> <li>• Diesel and Heavy Equipment Technology</li> <li>• Electrical Systems Technology</li> <li>• Electronics Engineering Technology</li> <li>• Welding Technology</li> </ul>	<p>catalog of record.</p> <p>Students are responsible for purchasing tools for the program by the required deadline. Tool lists are available from the Division Office or advisor, and will also be distributed upon acceptance to the program.</p>
<p><b>MAT/DMA Courses</b></p>	<p>MAT 110, 121, 143 and DMA 020-050 require a scientific calculator. MAT 152, 171, 172, 263, 271, 272, 273, 285 and DMA 60-80 require a graphing calculator (TI-83 or TI-84 is recommended). Calculator and computer usage may be restricted at the instructor's discretion. Students in all math courses are required to bring the required textbook to each class; a used textbook is acceptable.</p>
<p><b>MAT Courses (Online)</b></p>	<p>All online math courses require students to take 4 or 5 proctored tests. Students living within 1 hour, or within 50 miles of Coastal Carolina Community College are required to take any proctored tests at CCCC. Other students must arrange for a proctor at an approved educational institution. The online supplement tool which accompanies the textbook, My Math Lab, is optional for this course, so used books are acceptable.</p>
<p><b>MAT 050</b></p>	<p>Developmental math students could earn a grade of "IP" in place of the standard "D" grade. A grade of "IP" will require the student to retake the developmental course. Before the semester begins, students should investigate any impact this may have on all types of funding from any financial aid sources.</p>
<p><b>MAT 152</b></p>	<p>Students will need a graphing calculator (TI-83 or higher). Students will also need regular access to the Internet and Microsoft Word and Excel. Students will be required to work in groups on a major cumulative project.</p>
<p><b>MED 116</b></p>	<p>Students must purchase an access code, which is required in order to complete all assignments, quizzes, and exams. If you buy a used book, you must purchase an access code as well. This is usually more expensive than buying the new text, bundled with an access code. Bundles are available in the College Bookstore.</p>
<p><b>MUS 110 (all)</b></p>	<p>Students are expected to have a working computer, reliable access to the internet in order to be able to complete the interactive listening activities. Listening to music is a class requirement. If a student has a used book, he/she needs to purchase an access code in order to complete the listening materials. All MUS 110 classes, seated, hybrid</p>

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	and online require the 12 <sup>th</sup> (shorter) edition of the textbook ( <i>Enjoyment of Music, 12th Shorter edition, published by Norton, 2015</i> ).
MUS 110 (Online)	<p>This course will make serious demands on your computer system and skills. You must have one of the following three options:</p> <ul style="list-style-type: none"> <li>• A New Text book and access code</li> <li>• A Used Textbook and purchased access code</li> <li>• An eBook in either online or downloadable format with access code</li> </ul> <p>Hardware and software needed</p> <ul style="list-style-type: none"> <li>• a reliable computer</li> <li>• a sound card &amp; speakers</li> <li>• a hi-speed Internet service</li> <li>• a dependable Internet Service Provider (ISP)</li> <li>• Coastal Carolina Community College Email address (example: <a href="mailto:susiestudent567@my.coastalcarolina.edu">susiestudent567@my.coastalcarolina.edu</a>)</li> </ul>
MUS 121C and 121L	Placement test is required. This course is offered only during the Fall semester.
MUS 161	Students must own the instruments. An audition is required.
NET 125, NET 126, NET 225, and NET 226	Students should expect to spend time outside of class working in the CISCO Lab to practice with CISCO equipment and/or finish assignments.
NOS 110	Students must have access to the current version of Windows and Fedora Linux. Students will be required to write a research paper.
NOS 120 and NOS 220	Students should expect to spend time outside of class working in the Linux Lab OR to install a version of Linux at home to practice and/or finish assignments.
Nursing and Allied Health Curriculum Programs (to include Dental, Emergency Medical Science, Medical Laboratory Technology, Nursing, and Surgical Technology)	<p>Program Admission Bulletins list additional expenses for the specific programs. The bulletins are accessible through the following link:  <a href="http://www.coastalcarolina.edu/academics/annual-bulletins/">http://www.coastalcarolina.edu/academics/annual-bulletins/</a>.</p> <p>Some examples of these expenses are immunizations, uniforms, electronic software,</p>

	<p>certification/license exam fee, and travel.</p> <p>Students are responsible for making travel arrangements to clinical sites. Some of the out of town clinical rotations include Wilmington, Carolina East, Duplin Vidant, and Carteret Care Health.</p> <p>Program manuals contain specific information and additional guidelines for the program. Students are responsible for complying with college and program guidelines once accepted into the program.</p>
OST 131 and OST 134	Kit 3 will be used for both OST 131 and OST 134.
OST 136 and OST 236	Students must have access to the correct version of Word. Students will receive a MyITLab code with the purchase of a new book. If they choose to purchase a used book, they must purchase the MyITLab code separately.
OST 141 and OST 142	Students must purchase an access code, which is required in order to complete all assignments, quizzes, and exams. If you buy a used book, you must purchase an access code as well. This is usually more expensive than buying the new text, bundled with an access code. Bundles are available in the College Bookstore.
OST 223	A foot pedal is recommended and must be purchased separately. They run about \$70.
OST 233	Students must have access to the correct version of Publisher.
OST 241	A foot pedal is recommended. They run about \$70.
OST 247 and OST 248	Require the purchase of coding books which can cost as much as \$275.
PED 110	Physical activity required.
PHI 215 (Guess-seated)	PHI 215 is a survey course that covers a wide range of philosophical issues including, philosophy of religion, epistemology, ethics and political philosophy. This course is designed for someone without any philosophical knowledge. Students will have quizzes, homework, a midterm and a final exam. Students will also be expected to participate in class discussions on assigned readings and the occasional group assignments.

PHI 215 (Guess-online)	PHI 215 is a survey course that covers a wide range of philosophical issues including, philosophy of religion, epistemology, ethics and political philosophy. This course is designed for someone without any philosophical knowledge. Students will be expected to do their homework online weekly. There will also be a midterm, final exam and weekly discussion questions.
PHI 240	PHI 240 is a survey course that covers a wide range of ethical issues. This course is designed for someone without any philosophical knowledge. Students will have quizzes, homework, a midterm and a final exam. Students will also be expected to participate in class discussions on assigned readings and the occasional group assignments.
POL Courses (Moore)	Online quizzes and exams are required.
PSY 150	Connect access code (available in The College Store) is required for all students. Hard copy textbook <b>not</b> required, but also available.
PSY 150 (Segelken)	It is strongly encouraged that students purchase, or have access to <i>The Little Seagull</i> (or similar, up-to-date) citation guide for APA citations.
PSY 150 (Snead)	For seated main campus classes, in addition to the required textbook, students must purchase either an i>clicker2 device (available in the College Store) or download the REEF Polling by i>clicker application.
PSY 150 (Online – White)	Connect access code (available in college bookstore) is required for all students. Hard copy textbook not required. During Fall and Spring semesters, a group project and an individual project are required or participation in Service Learning; Service Learning is not offered during the Summer session.
PSY 150 (White)	During Fall and Spring semesters, a group project and an individual project are required or participation in Service Learning; Service Learning is not offered during the Summer session. Some assignments are submitted online, including Connect's LearnSmart (pre-learning tool).
PSY 241 (All Sections)	Hard copy textbook not required. Connect access code (available in college bookstore) is required for all students.

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Requirements apply to ALL sections of the course unless otherwise noted.



PSY 241 (Segelken)	It is strongly encouraged that students purchase, or have access to <i>The Little Seagull</i> (or similar, up-to-date) citation guide for APA citations.
PSY 241 (White)	Connect access code (available in college bookstore) is required for all students. Hard copy textbook not required. Online and in class assessments and assignments. During Fall and Spring semesters, a group project and an individual project are required or participation in Service Learning; Service Learning is not offered during the Summer session.
PSY 241 (Snead)	For seated main campus classes, in addition to the required textbook, students must purchase either an i>clicker2 device (available in the College Store) or download the REEF Polling by i>clicker application.
PSY 241 (White)	Connect access code (available in college bookstore) is required for all students. Hard copy textbook <u>not</u> required. Online and in class assessments and assignments. During Fall and Spring semesters, a chapter facilitator project <u>and</u> an individual project are required <u>or</u> participation in Service Learning; Service Learning is <u>not</u> offered during the Summer session.
SOC Courses	Controversial subject matter may be discussed in class.
SOC 210 (Lancaster)	Students will have weekly assignments to prepare them for group activities within the class session. There will be a semester-long project. Service Learning is offered during the fall and spring semesters. Students will be required to use Norton InQuizitive.
SOC 210 (Weatherly)	5 Page theoretical analysis paper required. Students will make an informal presentation of their papers in-class. All assignments/papers must be typed. In-class group activities utilized throughout the semester. Service Learning (Fall & Spring Semesters) offered as an extra credit opportunity.
SOC 210 (White)	During Fall and Spring semesters, a group project and an individual project are required or participation in Service Learning; Service Learning is not offered during the Summer session. Some assignments require online submission, including Norton's InQuizitive (pre-learning tool).
SOC 213 (Weatherly)	Family Semester project w/ in-class student presentation. 5 Page theoretical analysis paper required. All assignments/papers must be typed. In-class group activities

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	utilized throughout the semester. Service Learning (Fall & Spring Semesters) offered as an extra credit opportunity.
SOC 232	Connect access code (available in college bookstore) is required for all students. Hard copy textbook <u>not</u> required. During Fall and Spring semesters, a group project <u>and</u> an individual project are required <u>or</u> participation in Service Learning; Service Learning is <u>not</u> offered during the Summer session.
SOC 220 (Lancaster)	Students will have weekly assignments to prepare them for group activities within the class session. There will be a semester-long group research project as well as two brief analysis papers. Service Learning is offered during fall and spring semesters.
SOC 220 (Weatherly)	Semester project required w/ in-class student presentation. Service Learning (Fall & Spring Semesters) offered as an extra credit opportunity.
SOC 234	This course is writing intensive and will require a significant amount of in-class discussion and engagement. Students will be assigned multiple readings in which they must write and answer discussion questions to use during the class sessions. Students will have weekly assignments to prepare them for group activities within the class session. There will be a semester-long group research project as well as two brief analysis papers. Service Learning is offered during fall and spring semesters.
SOC 240 (White)	During Fall and Spring semesters, a group project and an individual project (facilitating a section of the textbook) are required or participation in Service Learning; Service Learning is not offered during the Summer session. Some assignments are submitted online.
SOC 242 (Lancaster)	This course is writing intensive and will require a significant amount of in-class discussion and engagement. Students will be assigned multiple readings in which they must write and answer discussion questions to use during the class sessions. Students will be required to write two brief analysis papers as well as a semester-long research project. Service Learning is offered during the fall and spring semesters.
SPA Courses	<b>Important! Beginning Fall 2016</b> All Spanish Courses will be using a new textbook, Experience Spanish 2 <sup>nd</sup> Edition with Connect.  <b>For students who have previous experience with the language, it is strongly recommended to take the Placement Test in the Testing Center in BT 108, or in the</b>

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	<p><b>Learning Labs at the Off-Campus Sites. Students who take the placement test may complete their university language requirements in less time.</b></p> <p>Internet access is required. Most of the homework assignments will be submitted online. For most classes, students will also need a microphone and either a headset or speakers. There is a cultural component about the Hispanic world in every Spanish course.</p> <p>In SPA 111 and SPA 112 there is a strong emphasis on oral and written communication in Spanish.</p> <p>In SPA 211 and SPA 212 most instruction and class activities are in the target language (Spanish).</p> <p>The 8 week condensed format, requires several hours of extra work at home per week.</p>
SPA 111 (Online)	<p><b>Important! Beginning Fall 2016 All Spanish Courses (including online) will be using a new textbook, Experience Spanish 2<sup>nd</sup> Edition with Connect.</b></p> <p><b>Spanish online classes require intensive practice on the part of the student. Students should dedicate time each week to practice pronunciation and production in the language in addition to completing weekly homework. Since all online sections are taught by full time faculty with scheduled office hours, it is strongly encouraged to meet regularly with the instructor for extra practice and study sessions.</b></p> <p>*The online format is not recommended to students who have no previous experience with the language. For those students the seated format is recommended.</p> <p>This course will make serious demands on your computer system and skills. Students are required to complete a variety of assignments online each week including discussion boards, recorded video posts, oral and written activities, and oral interviews in Spanish. Successful students will have excellent study habits and good organizational skills. Students taking Spanish online are required to have the final exam proctored.</p> <p>Required materials:  online access code  reliable computer  webcam</p>

	<p>sound card &amp; speakers  good quality computer microphone  computer printer  hi-speed modem (Cable or DSL)  dependable Internet Service Provider (ISP)  working Email address (students are required to use their Coastal Carolina Community College email account e-mail)</p>
SPA 111 and SPA 112	<p><b>Important! Beginning Fall 2016</b> All Spanish Courses will be using a new textbook, Experience Spanish 2<sup>nd</sup> Edition with Connect.</p> <p>Internet access is required. Most homework assignments will be submitted online. For most classes, students will also need a microphone and either a headset or speakers. In SPA 111 and SPA 112 there is a strong emphasis on oral and written communication in Spanish.</p>
SPA 211 and SPA 212	<p><b>Important! Beginning Fall 2016</b> All Spanish Courses will be using a new textbook, Experience Spanish 2<sup>nd</sup> Edition with Connect.</p> <p>In SPA 211 and SPA 212 <b>most</b> instruction and class activities are in the target language (Spanish).</p>