Equal Education Opportunity and Equal Employment Opportunity Policy

No person shall on the basis of race, color, creed or religion, age, sex, national origin, political affiliation, or physical disability status, except where age or physical disabilities are found to be a bona fide occupational qualification, be excluded from employment or participation in, be denied the benefits of, or be subject to discrimination under any program or activity of this institution.

It is the policy of this institution not to discriminate on the basis of sex in the admission requirements, educational programs, activities, or employment policies as required by Title IX in the Educational Amendments of 1972.

In conformance with the provisions of the Rehabilitation Act of 1973, and other applicable laws and regulations, Coastal Carolina Community College will not discriminate against any student, employee, or applicant for admission or employment because of physical disabilities.

The main campus of Coastal Carolina Community College has been designed with the elimination of physical obstacles so that buildings, restrooms, laboratories, and classrooms are readily accessible to and usable by those with physical disabilities.

Any student or applicant for admission with a disability who wishes to request some accommodation must contact the Admissions Office and ask for the Coastal Carolina Community College Request for Accommodation form. If accommodation is not requested in advance in order to provide the College sufficient and adequate time to meet the student or applicant’s needs, Coastal cannot guarantee the availability of a reasonable accommodation when it is needed.

Any student or prospective student who believes that discrimination has limited any educational opportunity, or any College employee who believes employment rights have been denied on the basis of discrimination, or any individual who desires information concerning this policy should contact the following designated responsible employee: Affirmative Action Officer and Title IX Coordinator, Henderson Administration Building, (910) 938-6788.
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Accreditation

The Coastal Carolina Community College EMS Program has been issued a Letter of Review by the Committee on Accreditation of Education Programs for the Emergency Medical Services Professions (CoAEMSP). This letter is NOT a CAAHEP accreditation status; it is a status signifying that a program seeking initial accreditation has demonstrated sufficient compliance with the accreditation Standards through the Letter of Review Self Study Report (LSSR) and other documentation. Letter of Review is recognized by the National Registry of Emergency Medical Technicians (NREMT) for eligibility to take the NREMT’s Paramedic credentialing examination(s). However, it is NOT a guarantee of eventual accreditation.

CoAEMSP
8301 Lakeview Parkway
Suite 111 – 312
Rowlett, TX  75088
(214) 703-8445, Fax (214) 703-8992

Things You Should Know Before You Apply

Upon acceptance into the Coastal Carolina Community College Emergency Medical Science Program, you will be required to

- Complete a medical health form, which will include a vaccination tracker. These will be due by October 1, 2017 to the Director of Emergency Medical Science.
- Be screened on admission and annually for tuberculosis.
- Undergo random drug testing and criminal records check 30 days prior to beginning clinical rotation. These costs are at the student’s own expense. The information provided in the student medical form, criminal background check, and drug screening is not considered in the admission decision. It is possible, however, that the results may prevent the applicant from participating in the clinical rotations and from continuing in the program.
- Obtain and maintain current certification in American Heart Association’s Basic Life Support for Health Care Providers (often referred to as BLS or CPR).
- Travel at your own expense to clinical locations in order to complete clinical requirements of the program. In addition, alternative clinical assignments may need to be assigned to meet clinical case and hour requirements.
- Students with pierced ears may wear only one small post earring in each ear. Students will follow agency personnel policies regarding wearing any other body piercing/gauging ornaments. All body art must be completely covered in clinical settings.
Emergency Medical Science Curriculum Description

Associate in Applied Science
A45340

The Emergency Medical Science curriculum provides individuals with the knowledge, skills and attributes to provide advanced emergency medical care as a paramedic for critical and emergent patients who access the emergency medical system and prepares graduates to enter the workforce. Students will gain complex knowledge, competency, and experience while employing evidence based practice under medical oversight, and serve as a link from the scene into the healthcare system. Graduates of this program may be eligible to take state and/or national certification examinations. Employment opportunities include providers of emergency medical services, fire departments, rescue agencies, hospital specialty areas, industry, educational and government agencies. Coastal Carolina Community College requires that students complete all degree requirements to establish eligibility to take the paramedic certification examination.

<table>
<thead>
<tr>
<th>Hours Per Week</th>
<th>Fall Semester (1st Year)</th>
<th>Spring Semester (1st Year)</th>
<th>Summer Semester (1st Year)</th>
<th>Fall Semester (2nd Year)</th>
<th>Spring Semester (2nd Year)</th>
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<tbody>
<tr>
<td>Class</td>
<td>Lab</td>
<td>Clinic</td>
<td>Credit</td>
<td>Class</td>
<td>Lab</td>
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<tr>
<td>BIO 168</td>
<td>Anatomy &amp; Physiology I</td>
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<td>EMS 110</td>
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<tr>
<td>EMS 150</td>
<td>Emergency Vehicles &amp; EMS Comm</td>
<td>1 3 0 2</td>
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<tr>
<td>BIOS 171</td>
<td>Anatomy &amp; Physiology II</td>
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<tr>
<td>CIS 110</td>
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<td>2 2 0 3</td>
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<td></td>
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</tr>
<tr>
<td>EMS 122</td>
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<td>3 3 0 4</td>
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<tr>
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<tr>
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<td>1 3 0 2</td>
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</tr>
<tr>
<td>MED 120</td>
<td>Survey of Medical Terminology</td>
<td>2 0 0 2</td>
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<tr>
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<td>CIS 110</td>
<td>Introduction to Computers</td>
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<td>EMS 122</td>
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<td>EMS 130</td>
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<td>3 3 0 4</td>
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<tr>
<td>EMS 131</td>
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<tr>
<td>MED 120</td>
<td>Survey of Medical Terminology</td>
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<tr>
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<tr>
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<tr>
<td>EMS 250</td>
<td>Medical Emergencies</td>
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<tr>
<td>EMS 231</td>
<td>EMS Clinical Practicum III</td>
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<td></td>
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<tr>
<td>EMS 240</td>
<td>Patients w/ Special Challenges</td>
<td>1 2 0 2</td>
<td></td>
<td></td>
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<tr>
<td>EMS 260</td>
<td>Trauma Emergencies</td>
<td>1 3 0 2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EMS 125</td>
<td>EMS Instructor Methodology</td>
<td>1 2 0 2</td>
<td></td>
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<tr>
<td>ENG 111</td>
<td>Writing &amp; Inquiry</td>
<td>3 0 0 3</td>
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<td>PSY 150</td>
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<td>Humanities/Fine Arts Elective</td>
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<tr>
<td></td>
<td>Total</td>
<td>9 7 9 15</td>
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</tr>
</tbody>
</table>

Total 74

*All pre-requisites and co-requisites as identified in the Common Course Library.*
Students must maintain the grade point average in accordance with the college policy *Satisfactory Academic Progress* as described in the College Catalog.

**Additional EMS Academic Regulations**

a. **Emergency Medical Science Courses:**
   Students must complete EMS or MED courses with a numerical grade of 77 or higher in order to progress in the Emergency Medical Science Program. If the student does not receive a numerical grade of 77 or higher in any Emergency Medical Science course or Medical Terminology, he/she will be required to withdraw from the Emergency Medical Science Program.

b. **Biology Requirement of BIO 168: Anatomy & Physiology I and BIO 169: Anatomy & Physiology II:** BIO 168 and BIO 169 must be completed by the beginning of the third semester of the Emergency Medical Science Program with a grade of “C” or higher to ensure student success. If the student does not successfully meet the BIO 168 and BIO 169 requirement, he/she will be required to withdraw from the Emergency Medical Science Program.

c. **All Other Non-EMS Courses:**
   A student who drops or receives an “F” in any non-EMS (related) courses except BIO 168 and BIO 169 may be permitted to continue, provided the student can complete the course by the end of the summer session following their expected date of graduation.
Admissions Information

The application period for the 2017 Emergency Medical Science Program begins March 1, 2017 and ends August 1, 2017.

Eligibility Requirements

It is the applicant’s responsibility to ensure that the following requirements are met before completing an eligibility application with the counselor in charge of the Emergency Medical Science admissions or his/her designee:

A. Submit a current application to the Coastal Carolina Community College Admissions Office.

B. Submit official transcript(s) to the Admissions Office.
   - High school or high school equivalency
   - All colleges or schools attended after high school
   - CLEP (College Level Examination) scores
   - AP (Advanced Placement) scores

C. Demonstrate current knowledge in the areas of reading, English, and mathematics by either:
   1. Receiving the following minimum scores on one (1) of the placement tests listed below. Scores must have been earned on or after August 1, 2014, to be valid.

<table>
<thead>
<tr>
<th>NC DAP</th>
<th>COMPASS</th>
<th>ASSET</th>
<th>SAT (taken prior to 3/16)</th>
<th>SAT (taken after 3/16)</th>
<th>ACT</th>
<th>Accuplacer/CPT</th>
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</thead>
<tbody>
<tr>
<td>Reading/English</td>
<td>155</td>
<td>Writing</td>
<td>77 Writing</td>
<td>42 Writing</td>
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<td>DMA 010</td>
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<td>Reading</td>
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<td>47 Numerical</td>
<td>41 Mathematics</td>
<td>540 Mathematics</td>
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<tr>
<td>DMA 030</td>
<td>8</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

- An applicant may take the placement test twice at Coastal Carolina Community College within a one-year (12-month) period. Applicants must test twice prior to taking classes to waive the testing.

   2. Completing college-level English (100 level or higher, worth 3 semester hours credit) with a grade of “C” or higher, and/or college-level math (100 level or higher, worth 3 semester hours credit) with a grade of “C” or higher completed during or after the Fall 2014 semester.

D. Anatomy and Physiology requirements must be completed within five (5) years of the entry term of the program (on or after Fall 2012). Please check with the appropriate Student Services personnel (Financial Aid, Veterans’ Affairs, etc.) to determine how taking these related classes will affect your Pell, VA, etc.

E. All current or returning Coastal Carolina Community College students must have a cumulative GPA of 2.0 or higher, and have prior approval of the counselor in charge of Emergency Medical Science admissions and the Director of Emergency Medical Science Programs before being eligible to apply.

F. Applicants seeking readmission or transfer into the Emergency Medical Science Program must meet all current requirements. Readmission will be permitted contingent upon space availability and at the discretion of the Director of Emergency Medical Science Programs.
After completing an eligibility application, the applicant is required to contact the Director of EMS Programs for an interview. The application process will not be completed until after this step has been verified.

Eligibility applications must be completed with the counselor for Emergency Medical Science admissions or his/her designee no later than 5:00 p.m. on August 1, 2017. After August 1, 2017, eligible applicants will be considered on a space available basis.

Financial aid applicants are encouraged to apply before June 12, 2017, in order to have access to their financial aid award for registration and purchase of books and supplies.

**Additional Requirements**

Once enrolled in the Emergency Medical Science Program, students will be required to

- Purchase liability insurance annually.
- Demonstrate physical health as evidenced by the results of a physical exam and emotional health as evidenced by appropriate behavior.
- Complete all required inoculations.
- Adhere to the student guidelines specific to the Emergency Medical Science Program.
- Travel at own expense to complete clinical and field training.
Students are admitted on a first-come, first-serve basis after successful completion of eligibility requirements, to include meeting with the Director of EMS Programs. The first thirty (30) qualified applicants will be admitted to the Fall 2017 Emergency Medical Science Program.

All other qualified candidates who apply by the deadline will be placed on an alternate list in the order in which they apply. Should any of the originally accepted candidates be unable to enter the program, alternates will be selected to take their places in the order in which they applied. If alternates apply on the same date, then the time the eligibility application was completed will be used to determine which alternate is admitted first.

Students accepted to the program must submit a completed medical health form to the Director of Emergency Medical Science Programs by October 1, 2017, and purchase a vaccination tracker through CastleBranch.com by September 1, 2017.

Students assigned to approved clinical practicum sites will be required to undergo drug testing and complete a criminal background check, both through CastleBranch.com, no more than 30 days prior to beginning clinical rotations. A positive finding on the drug screen or the results of the criminal background check may prevent the student from continuing in the program. The decision will be made by Clinical Agency Representatives.

Special Note: If you have any questions regarding the submission of the medical health form, criminal background check or drug screening, or how the submission of these documents may affect your progression in the program, please contact Mr. Jody Bullock at (910) 938-6810 prior to enrollment.

Students are required to purchase Platinum Planner and EMS Testing at the beginning of the first semester of the EMS Program. Costs are calculated annually by the company.

Students not admitted to the Emergency Medical Science Program must reapply if they wish to be considered for a future class.
Students accepted to the Emergency Medical Science Program must attend an orientation in July. They will register for Fall classes at that time.

Any student who already has a current Emergency Medical Technician (EMT) credential and wishes to challenge EMS 110 will be required to pass a written EMT evaluation and pass a medical and trauma Technical Scope of Practice (TSOP) on the first attempt prior to the beginning of the 2017 Fall semester. He/she will also be required to register and pay for the EMS 110 class for the Fall 2017 semester. Interested students will need to contact Jody Bullock for additional information regarding receiving credit by exam for EMS 110.

Students are strongly advised to make photocopies of their completed medical form for their own records.

Students admitted to the Emergency Medical Science Program need to be aware of the importance of regular class attendance in order to be successful in their classes. It is vital to have child care arrangements worked out in advance in case of children’s illnesses, teacher work days, etc. If excess absences are accumulated, the student will be dropped from the program in accordance with the attendance policy in the college catalog.

Students must adhere to all clinical site requirements, including dress code, hygiene, and piercing/tattoo regulations.

Students are strongly advised to limit the number of hours they are employed in order to maximize their potential for academic success in the Emergency Medical Science Program.

Communicable Disease Statement

Students enrolled in the Emergency Medical Science Program are at risk of exposure to blood and body fluids, and the potential does exist for transmission of bloodborne and other infectious diseases during patient care activities. The Americans with Disabilities Act forbids discrimination against patients with HIV; therefore, students are required to treat all patients assigned, regardless of the disease state of the patient. Refusal to treat any patient may affect the student’s academic progress.

Students who enter the Emergency Medical Science Program will be required to read and sign a communicable disease statement and waiver of liability form. This form will become a part of the student’s permanent record and will state that the student:

1. Has been informed of his/her risk for exposure to blood and body fluids.
2. Understands the potential for transmission of bloodborne diseases during patient care activities.
3. Agrees to care for all patients that are assigned to him/her.

The student and a witness must sign the communicable disease statement. Students who are minors must have the statement signed by a parent or legal guardian.

A copy of the complete Communicable Disease Statement is available in the program manual.

Accepted candidates testing positive for HIV must notify the following:

Chief, Communicable Disease Control Branch
1902 Mail Service Center
Raleigh, NC 27699-1902
Approximate Costs

<table>
<thead>
<tr>
<th>Item</th>
<th>In-state</th>
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<tbody>
<tr>
<td>Tuition &amp; student fees (5 semesters)</td>
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<tr>
<td>Textbooks/supplies (approximate cost)</td>
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<tr>
<td>Uniforms &amp; minor equipment (approximate cost)</td>
<td>350</td>
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<tr>
<td>Liability insurance (approximate cost)</td>
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<tr>
<td>Admission physical (approximate cost)</td>
<td>250</td>
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<tr>
<td>Platinum Planner testing and study tools</td>
<td>180</td>
</tr>
<tr>
<td><em>(Online resource material, practice tests, skill tracker, and clinical tracker)</em></td>
<td></td>
</tr>
<tr>
<td>Drug screen and criminal background</td>
<td>90</td>
</tr>
<tr>
<td>Vaccinations and immunization tracker (approx. cost)</td>
<td>1,010</td>
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<tr>
<td><strong>Total:</strong></td>
<td><strong>$8,857</strong></td>
</tr>
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</table>

**Amounts listed above are estimates.** Tuition rates are determined by the North Carolina General Assembly and are subject to change. In-state tuition rate is based on $76.00 per credit hour plus a Student Fee.
Financial Aid Information

Federal Aid Sources

- Free Application for Federal Student Aid (FAFSA)
  - Student Services Office provides assistance with filling out the FAFSA.
  - You can contact the Financial Aid Office at (910) 938-6332, Monday through Friday, 8:00am–5:00pm
  - Financial Aid Assistants are available to help students Monday, 8:00am–10:00am and 1:30pm–7:00pm; Tuesday through Friday, 8:00am–10:00am and 1:30pm–3:30pm
  - You will need several documents to apply for the FAFSA online.
    - 2015 federal tax returns
    - 2015 W-2's
  - Apply online as soon as possible at www.fafsa.gov. Awards are made until funds are depleted.

State Aid Sources

- Workforce Innovation and Opportunity (WIOA)
  - Human Services provides assistance with applying for the WIOA scholarship. They are located in the Kenneth B. Hurst Continuing Education Building, Room 109.
  - They can be contacted Monday through Friday, 8:00am–5:00pm at (910) 938-6258.
  - You will need to have completed the FAFSA.
  - The scholarship can provide assistance for childcare and uniforms.

Local Aid Sources

- Coastal Carolina Community College Scholarships
  - Scholarships are available from the College Foundation Office in the James L. Henderson, Jr. Administration Building to Coastal students who qualify under specific criteria.
  - All applicants are required to complete the FAFSA in order to be considered for this financial assistance.
  - For a complete listing of Foundation scholarships available for Coastal students, please visit the College Foundation Office in the James L. Henderson, Jr. Administration Building or call (910) 938-6792.

Go online to www.CFNC.org for more financial aid opportunities and information.

Scholarships

Applicants are encouraged to complete the Free Application for Federal Student Aid (Pell Grant) and Coastal Carolina Community College Foundation Scholarship forms as soon as possible.

The following scholarships are available specifically for Medical/Allied Health students:

- Agnes Vergon/EMS Scholarship
- Shields – Sparkman Medical/Allied Health Scholarship
- Shirley J. and Albert P. Rachide Scholarship
- Star of Life Scholarship

Please visit the College Foundation Office in the Henderson Administration Building for specific information about these and other scholarships.
Contact Information

For questions regarding admission to the Emergency Medical Sciences program, please visit the Admissions Office in the Student Center building, or call (910) 938-6332.

If you have program-specific questions, please contact:

Jody Bullock
Director of EMS Programs
(910) 938-6810

or

Kristina Stewart-Horton
Division Chair, Nursing and Allied Health
(910) 938-6292

Transcripts and applications should be mailed (or dropped off) to:

Coastal Carolina Community College
Attn: Admissions
444 Western Boulevard
Jacksonville, NC 28546