



Coastal Carolina Community College Phlebotomy Agreement to Terms

FROM: _____
(Please print name)
TO: Kelley Nielsen

General

1. Pay Registration Fee (\$175) and **non-refundable** insurance fee (\$18) (\$193 total) if you are a **primary** enrollee.
2. **Alternates must wait to be admitted to class and pay the nonrefundable insurance fee the day they join class.**

Agreement

I understand I must attend the first six weeks of class:
Monday through Thursday nights from 4:30pm - 8:30 pm.

For the next six weeks of class, I must be available to attend clinical training Monday through Friday during the day in 4 and 5 hour blocks as shown in the chart below. There are 2 three week training sessions held at local hospitals. Clinical schedules cannot be arranged until the first class session.

Hospital #1	Hospital #2
Morning 7 – 12	Morning 7:30 – 11:30
Afternoon 1 – 6	Afternoon 11 – 3

Attend the final week of class for keyboarding and workplace ethics training.

Before the first class:

I must purchase (available at Coastal Bookstore)

Text: Contact Coastal Bookstore for current price (910-938-6295).

(30 day return policy with receipt. Textbook cannot be written in and CDs/software cannot be opened.)

Disposable Lab Coat w/cuffs (approx \$6.00)

NOTE: Continuing Education Phlebotomy students usually purchase the blue lab coats and Curriculum Medical Laboratory Technician students purchase the white coats.



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I will not purchase the **below** items or services until I receive specific instructions from my instructor. I am aware in order to attend clinical training which begins 6 weeks into class that I must have paid for and, if applicable, successfully passed:

Satisfactory results for drug screening (estimate \$40)

Satisfactory criminal background history of prior 7 years completed* (estimate \$40)

*If you have only lived in **one** county for the past (seven) 7 years, you may purchase a background check from your county courthouse.

Please Note:

Criminal background checks (CBCs) and urine drug screens should be identified as being for Coastal Carolina Community College's Continuing Education Phlebotomy Program and be faxed to Onslow Memorial Hospital Employee Health at (910) 577-2417 or can be e-mailed directly to anne.gerichten@onslowmemorial.org.

Scrubs (estimate \$50)

And provide my instructor with verification of the following shots:

- PPD (TB skin test) within 1 year
- Rubella Titer (German measles) or proof of one rubella vaccine
- Rubella Titer (Red Measles) or proof of two measles immunizations after their first birthday (if born after 1956)
- Proof of three Hepatitis B vaccines or Hepatitis B surface antibody titer
- Mumps Titer or proof of 2 Mumps vaccines
- Varicella titer (Chicken Pox), if negative history of chickenpox;

Please determine your immunization costs early as they will vary based on your medical insurance and need.

Civilians may contact the Onslow County Health Department Immunization Clinic (347-2154) and make an appointment for the PPD, tetanus, and MMR shots if needed or contact a physician of your choice. Military dependents may contact the Naval Hospital Immunization Clinic (450-4648). Please take your immunization and medical records to the clinic.

Date _____ Signed _____