

# Coastal Carolina Community College Phlebotomy Agreement to Terms

From: \_\_\_\_\_  
(Please print name)

To: Kelley Nielsen

## General

1. Pay registration fee (\$175) and **non-refundable** insurance fee (\$16.25) (\$191.25 total).
2. All students must have reliable transportation to attend six weeks of clinical training

## Agreement

1. I understand I must attend the first six weeks of class:

Monday through Thursday	4:30pm – 8:30pm
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2. For the next six weeks of class, I must be available to attend clinical training Monday through Friday during the day in 4 and 5 hour blocks as shown in the chart below. There are 2 three week training sessions held at local hospitals. Clinical schedules cannot be arranged until the first class session.

Hospital # 1	Hospital # 2
Morning 7:00 am – 12:00 noon	Morning 7:30 am – 11:30 am
Afternoon 1:00 pm – 6:00 pm	Afternoon 12:00 pm – 4:00 pm

3. I must attend the final week of class for keyboarding and workplace training.

**Before the first class** I must purchase (available at Coastal Bookstore)

- Textbook: Contact Coastal Bookstore for current price (910.938.6295)
  - 30 day return policy. Textbook cannot be written in and CDs/software cannot be opened.
- Disposable lab coat with cuffs (approx. \$6.00)

Note: Continuing Education Phlebotomy students usually purchase the blue lab coats and Curriculum Medical Laboratory Technician students purchase the white coats.

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I will not purchase the **below** items or services until I receive specific instructions from my instructor. I am aware in order to attend clinical training which begins 6 weeks into class that I must have paid for and, if applicable, successfully passed:

- Satisfactory results for drug screening (approx. \$40)
- Satisfactory criminal background history of prior 7 years completed (approx. \$40)

Please note: Instructions on completing drug screen and background check will be given the first week of class.

- Approved Scrubs (approx. \$50)
- Approved Goggles – available at Coastal Bookstore (approx. \$10) I must have goggles every day in order to participate in clinicals.

**And** provide my instructor with verification of the following shots:

Vaccine Required	Proof of Vaccine
PPD (TB Skin test) within 1 year	
Rubella titer (German measles) or proof of one rubella vaccine	
Rubella titer (Red measles) or proof of two measles immunizations after first birthday (if born after 1956)	
Proof of three Hepatitis B vaccines or Hepatitis B surface antibody titer	
Mumps titer or proof of two Mumps vaccines	
Varicella titer (Chicken Pox), if negative history of Chicken Pox	

Please determine your immunization costs early as they will vary based on your medical insurance and need.

Civilians may contact the Onslow County Health Department Immunization Clinic (910.347.2154) and make an appointment for shots or contact a physician of your choice. Military dependents may contact the Naval Hospital Immunization Clinic (910.450.4648). Please take your immunization and medical records to the clinic.

Date \_\_\_\_\_

Signed \_\_\_\_\_

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