



Instructor
Certificate

Cosmetology

Fall 2011

COSMETOLOGY INSTRUCTOR

The Cosmetology Instructor curriculum provides a course of study for learning the skills needed to teach the theory and practice of cosmetology as required by the North Carolina Board of Cosmetic Arts.

Coursework includes requirements for becoming an instructor, introduction to teaching theory, methods and aids, practice teaching, and development of evaluation instruments.

Coastal Carolina Community College offers a Certificate. This has been identified as a limited enrollment program and may involve certain deadlines. See an academic counselor for additional information. The appropriate coursework is listed below.

COASTAL CAROLINA COMMUNITY COLLEGE

Equal Education Opportunity and Equal Employment Opportunity Policy

No person shall on the basis of race, color, creed or religion, age, sex, national origin, or physical disability status, except where age or physical disabilities are found to be a bona fide occupational qualification, be excluded from employment or participation in, be denied the benefits of, or be subject to discrimination under any program or activity of this institution.

It is the policy of this institution not to discriminate on the basis of sex in the admission requirements, educational programs, activities, or employment policies as required by Title IX in the Educational Amendments of 1972.

In conformance with the provisions of the Rehabilitation Act of 1973, and other applicable laws and regulations, Coastal Carolina Community College will not discriminate against any student, employee, or applicant for admission or employment because of physical disabilities.

The main campus of Coastal Carolina Community College has been designed with the elimination of physical obstacles so that buildings, restrooms, laboratories, and classrooms are readily accessible to and usable by those with physical disabilities.

Any student or applicant for admission with a disability who wishes to request some accommodation must contact the Admissions Office and ask for the Coastal Carolina Community College Request for Accommodation form. If accommodation is not requested in advance in order to provide the College sufficient and adequate time to meet the student or applicant's needs, Coastal cannot guarantee the availability of a reasonable accommodation when it is needed.

Any student or prospective student who believes that discrimination has limited any educational opportunity, or any College employee who believes employment rights have been denied on the basis of discrimination, or any individual who desires information concerning this policy should contact the following designated responsible employee: Affirmative Action Officer and Title IX Coordinator, Henderson Administration Building, (910) 938-6788.

FALL 2011
COSMETOLOGY INSTRUCTOR - C55160
FULL-TIME DAY • CERTIFICATE PROGRAM

FALL SEMESTER	Hours Per Week		
	Class	Lab	Credit
COS 271 Instructor Concepts I	5	0	5
COS 272 Instructor Practicum I	0	21	7
	5	21	12
SPRING SEMESTER	Hours Per Week		
COS 273 Instructor Concepts II	5	0	5
COS 274 Instructor Practicum II	0	21	7
	5	21	12
Total Semester Hours:			24

ADMISSION INFORMATION

In order to qualify for admission to Coastal Carolina Community College's Cosmetology Instructor Certificate Program, a candidate must complete the following steps:

1. Submit an application to the admissions office.
2. Submit official transcript(s) to the admissions office.
 - High school/GED
 - All colleges/schools attended after high school, including cosmetology school and appropriate state cosmetology board transcripts.
 - Valid official copy of cosmetology school transcript(s) other than Coastal Carolina Community College sent to:

North Carolina State Board of Cosmetic Art Examiners
 1201 Front Street
 Suite 110
 Raleigh, NC 27609
 Office (919) 733-4117, Fax (919) 733-4127.
3. Take a placement test.
4. Submit a copy of his/her current North Carolina Cosmetologist License.
 - It is **strongly recommended** that candidates have at least two years of salon experience prior to program entry.
5. Meet with an academic counselor to seek full admissions into the Cosmetology Instructor Certificate Program.

NOTES

- Qualified candidates may enter the Cosmetology Instructor Certificate Program during the fall semester, only.
- A maximum of seven qualified candidates will be admitted into the Cosmetology Instructor Certificate Program each year on a space available basis.
- Each candidate must receive minimum placement scores on either the COMPASS or ASSET test.

COMPASS			ASSET			SAT			ACT			ACCUPLACER/CPT	
Writing	40	or	Writing	35	or	Writing	520	or	Writing	21	or	Writing	66
Reading	75		Reading	38		Reading	520		Reading	22		Reading	58
Mathematics	21		Mathematics	32		Mathematics	540		Mathematics	23		Mathematics	27

- Only test scores which have been earned within the past three (3) years will be considered. A candidate may retake the placement test twice within a two year period.
- If a candidate has already successfully completed college level English and Mathematics classes, the counselor may waive the placement test upon examination of transcripts.
- It is strongly recommended that a candidate who does not receive the necessary minimum placement test scores in any area, either review in the Academic Studies Center or take the appropriate remedial course(s) suggested based on the test results **before** retesting.
- Qualified candidates not initially admitted to the Cosmetology Instructor Program will be alternates and admitted to the program if and when an accepted candidate declines his/her seat.
- Alternates not admitted to the Cosmetology Instructor Program must reactivate their admission packets with a counselor if they wish to be considered for the next class.

APPROXIMATE EXPENSES

	Semester I	Semester II	TOTAL
Tuition and Fees	\$693	\$693	\$1,386
Professional Liability Insurance	\$16	****	\$16
Textbooks	\$175	****	\$175
Uniforms (3 sets)	\$100	****	\$100
Name Tags (2)	\$15	****	\$10
White Leather Shoes	\$50	****	\$50
Lab Coat	\$30	****	\$30
TOTAL	\$1,074	\$693	\$1,767

NOTES

- All of the costs listed above are estimates and subject to change. **Tuition is based on the in-state rate of \$56.50 per credit hour.**
- Methods of payment: check, cash, money order, financial aid, scholarship, VISA, Master Card.
- Candidates must secure any Pell Grant and/or scholarship awards prior to enrolling in the program.
- Candidates should consider miscellaneous expenses such as childcare, meals, gas, notebooks, pens, papers, planner, etc.
- Candidates admitted to the Cosmetology Instructor Certificate Program must wear their clean uniforms, name tag, and white leather shoes at **every class meeting**, beginning on the **first day of school**.
- Basic computer skills are **strongly** encouraged for candidates of the Cosmetology Instructor Certificate Program.
- **FACIAL PIERCINGS ARE NOT PERMITTED WHILE IN UNIFORM.**

TRAINING IN INFECTION CONTROL PROCEDURES

Candidates will receive instruction concerning OSHA guidelines dealing with infection control. They will master material about safety/universal precautions with satisfactory accuracy in order to administer emergency procedures when needed. Following mastery of infection control skills and under faculty supervision, each candidate will perform his/her duties while in the clinical/lab setting.

Also, it is recommended that candidates entering in the Cosmetology Instructor Program receive a flu shot and Hepatitis series in order to safeguard their own health while working with the public in the clinic setting.

COMMUNICABLE DISEASE STATEMENT

On the first class meeting, a candidate who enters the Cosmetology Instructor Program will be required to read and sign a communicable disease statement and waiver of liability form. This form will become a part of the candidate's permanent record and will state that the candidate:

1. Has been informed of his/her risk for exposure to blood and body fluids.
2. Understands the potential for transmission of blood borne diseases during training activities.
3. Agrees to work with all persons necessary in order to complete the training.