



# Surgical tech

Summer 2010-2011

# **COASTAL CAROLINA COMMUNITY COLLEGE**

## **Equal Education Opportunity and Equal Employment Opportunity Policy**

**No person shall on the basis of race, color, creed or religion, age, sex, national origin, or physical disability status, except where age or physical disabilities are found to be a bona fide occupational qualification, be excluded from employment or participation in, be denied the benefits of, or be subject to discrimination under any program or activity of this institution.**

**It is the policy of this institution not to discriminate on the basis of sex in the admission requirements, educational programs, activities, or employment policies as required by Title IX in the Educational Amendments of 1972.**

**In conformance with the provisions of the Rehabilitation Act of 1973, and other applicable laws and regulations, Coastal Carolina Community College will not discriminate against any student, employee, or applicant for admission or employment because of physical disabilities.**

**The main campus of Coastal Carolina Community College has been designed with the elimination of physical obstacles so that buildings, restrooms, laboratories, and classrooms are readily accessible to and usable by those with physical disabilities.**

**Any student or applicant for admission with a disability who wishes to request some accommodation must contact the Admissions Office and ask for the Coastal Carolina Community College Request for Accommodation form. If accommodation is not requested in advance in order to provide the College sufficient and adequate time to meet the student or applicant's needs, Coastal cannot guarantee the availability of a reasonable accommodation when it is needed.**

**Any student or prospective student who believes that discrimination has limited any educational opportunity, or any College employee who believes employment rights have been denied on the basis of discrimination, or any individual who desires information concerning this policy should contact the following designated responsible employee: Affirmative Action Officer and Title IX Coordinator, James L. Jr. Henderson Administration Building, (910) 938-6788.**

Coastal Carolina Community College  
SURGICAL TECHNOLOGY PROGRAM

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# **SURGICAL TECHNOLOGY**

**APPLICATION PROCESS BEGINS JUNE 2, 2010 and ends Dec 17, 2010.**

**Unfortunately we will be unable to accommodate Level II appointments during the months of July and August.**

## **LEVEL I: MANDATORY STEPS 1-3**

1. FILL OUT A COASTAL CAROLINA COMMUNITY COLLEGE APPLICATION FOR ADMISSION. (pg.9)
2. TAKE THE PLACEMENT TEST AND RECEIVE THE MINIMUM SCORES. (pg.9)
3. SUBMIT OFFICIAL TRANSCRIPTS FROM HIGH SCHOOL AND ANY COLLEGE/UNIVERSITY ATTENDED. (pg.9)

\*Must have Steps 1-3 in LEVEL I completed before proceeding with LEVEL II.\*

## **LEVEL II: MANDATORY STEPS 1-4**

APPLICANTS MUST SCHEDULE AN APPOINTMENT WITH THE ACADEMIC COUNSELOR FOR SURGICAL TECHNOLOGY AT 910-938-6332. APPLICANTS MUST MEET ALL LEVEL I REQUIREMENTS BEFORE AN APPOINTMENT CAN BE MADE. THE FOLLOWING REQUIREMENTS WILL BE ADDRESSED AT THE LEVEL II APPOINTMENT.

(Children are not permitted at the Level II appointments.)

1. SUBMIT A SURGICAL TECHNOLOGY LEVEL II APPLICATION (BY APPOINTMENT ONLY). Application period begins June 2, 2010 and ends December 17, 2010. Unfortunately, we will be unable to accommodate level II appointments during the months of July and August.
2. VERIFY CLASSES TAKEN FOR POINTS (Courses for points must be completed by the end of the 2010 fall semester. If attending another school, updated official transcripts must be submitted by Jan 14, 2011.).
3. SUBMIT DOCUMENTATION TO EARN ADDITIONAL POINTS FOR WORK VERIFICATION. (MUST BE SUBMITTED BY DEC 17, 2010).
4. SUBMIT SIGNED Core Performance Standards, acknowledging understanding of expectations (See Forms).

## SURGICAL TECHNOLOGY – RANKING AND SELECTING QUALIFIED APPLICANTS

- Applicants will be awarded points for grades received in specific courses based on the point system that best fits their profile. There are two possible point systems:

Point System A –College classes Point System B-High School classes
-----------------------------------------------------------------------

- Courses for points must be completed by the end of the 2010 fall semester.
- Additional points may be awarded for work experience, North Carolina Nursing Assistant, and ACA 111.
- The sixteen (16) highest-ranking applicants will be accepted into the Surgical Technology Program; the more points, the higher the ranking.
- An alternate list will consist of the remaining qualified applicants. An alternate applicant will be admitted only if one of the originally accepted applicants decline.
- In the event that applicants have the same number of points, the applicant submitting his/her surgical technology application first will be ranked higher (time will be recorded on the application form).
- The Academic Counselor for the surgical technology program will send out letters of acceptance and letters to alternates to every candidate who has completed a Level II surgical technology application.
- Letters of acceptance and letters to alternates will be mailed to all surgical technology applicants including applicants continuing to work on their related coursework, no later than February 28, 2011.
- The Academic Counselor of the Surgical Technology Program will continue taking applications for available space after initial letters have been mailed. Point calculation will not be utilized after Dec 2010; however, all alternates need to have all of the surgical technology related course work completed to be eligible for fall entry.
- Any applicant who for any reason does not enter the surgical technology program by summer 2011 must reapply to the surgical technology program, for 2012 and meet admission requirements to be considered for the 2012 summer surgical technology program.
- Once a student accepts admission and begins any Allied Health Program at CCCC, all applications on file for any other CCCC Allied Health Programs will be cancelled.
- Applicants accepted into the program will be given, a dental form, eye examination form and a student medical form, which must be completed and returned no later than the first day of class. In addition, a criminal background check and random mandatory drug screening will be completed for required clinical sites.

- The information provided in the student medical form, criminal background check and drug screening is not a consideration in the admissions decision. It is possible that the results may prevent the applicant from participating in the clinical rotations and thus from continuing in the program.
- Applicants accepted into the surgical technology program must attend a mandatory information session held in the spring semester.
- Applicants are expected to have valid American Heart Saver CPR healthcare certification valid through August 2012.
- It is every student's responsibility to notify the admissions office as well as the academic counselor for the Surgical Technology program of any address and phone number change.

**NOTE: IF YOU HAVE ANY QUESTIONS REGARDING THE SUBMISSION OF THE STUDENT MEDICAL FORM, CRIMINAL BACKGROUND CHECK, DRUG SCREENING, OR HOW THE SUBMISSION OF THESE DOCUMENTS MAY AFFECT YOUR PROGRESSION IN THE PROGRAM, PLEASE CONTACT THE SURGICAL TECHNOLOGY DEPARTMENT AT 910- 938-6292 PRIOR TO ENROLLMENT.**

<b>POINT SYSTEM A</b>
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- Points are awarded for grades received in four (4) college level courses required in the Surgical Technology program.
- NOTE: These courses are NOT required to be completed prior to the application deadline, nevertheless; they will need to be completed prior to entry into the program in the fall semester.
- Applicants may receive credit for equivalent courses completed at another accredited college with a grade of "C" (77-84%) or higher. If an applicant has completed all of the Surgical Technology-related courses, point system A must be used. If all related courses have not been completed, the higher of the two point systems will be used.
- Submission of AP scores is equivalent to taking the course. You have the option to submit AP scores and receive points or take the course and receive the points for the course taken. You may not do both.

<b>SURGICAL TECHNOLOGY RELATED COURSES</b>	<b>GRADE →→→→→</b>	<b>POINT VALUE</b>		
		<b>A</b>	<b>B</b>	<b>C</b>
	<b>AP SCORE →→→→→</b>	<b>5</b>	<b>4</b>	<b>3</b>
ENG 111- Expository Writing		8	5	2
PSY 150 – General Psychology		8	5	2
** BIO 163 – Basic Anatomy and Physiology OR **BIO 168 and 169	**5 year time limit	15	10	5
	** 5 year time limit	20	15	10
** BIO 170 – Introductory Microbiology OR **BIO 275- Microbiology	** 5 year time limit	15	10	5
	** 5 year time limit	15	10	5

\*\*BIO classes (BIO 170, BIO 275, BIO 163, BIO 168, & BIO 169) taken in 2006 summer semester or after are valid for the 2011 Surgical Technology application process.

\*\*BIO 168 AND BIO 169 grade point value will be averaged in place of the BIO 163 grade points (Ex: BIO 168-A, BIO 169-B, so  $20+15=35$ ;  $35/2= 17.5$  so 17.5 points will be given for BIO 163 requirement).

POINT SYSTEM B
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- This point system applies to candidates who have not yet graduated from high school and are still enrolled in their senior year and/or those who have not completed all of the Surgical Technology-related courses. Points are awarded for grades in the specific high school courses designated below.
- An additional point for Honors, AG or AP courses taken may be earned if a grade of “A” or “B” was received.

HIGH SCHOOL RELATED COURSES	HONORS, AP, AG POINT	ADE POINT VALUE		
		A	B	C
12 <sup>th</sup> Grade English		7	4	2
Biology		7	4	2
Chemistry <b>or</b> Physics		7	4	2
Anatomy & Physiology <b>or</b> Advanced Biology		7	4	2
Algebra II or Geometry <b>or</b> Trigonometry		7	4	2
Allied Health Sciences I & II		7	4	2
<b>OR</b>				
Medical Health Sciences I & II		7	4	2

ADDITIONAL POINTS
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- Surgical Technology applicants using either Point System A or B may submit documentation to earn additional points in any of the following area:
  - A. Work Experience
  - B. Certified Nursing Assistant Registry
  - C. CIS 110
  - D. ACA 111 (Point A system only)
- Students who opt to take CIS 110 (Introduction to Computers) or ACA 111 (College Student Success) and receive an “A” in the course will earn two (2) additional points per course.

WORK EXPERIENCE
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- An employment verification form needs to be completed by each past or present employer(s) in the area being evaluated for points. The form is attached to the back of this bulletin and must be mailed or faxed to the Academic Counselor of Surgical Technology no later than December 17, 2010.
- In order to qualify for any points, an applicant must have worked full time or the equivalent of 5 months in the same field of employment. All work experience will be rounded off to the nearest year:

5 months to 1 year = 1 year  
 1 year and 5 months to 2 years = 2 years

- Only work experience listed below will be considered:

WORK EXPERIENCE	POINTS	X YEARS (5 years max)	= TOTAL POINTS EARNED
LPN	4		
EMT-Paramedic	4		
Corpsman	2		
MLT	2		
CNA	2		

CERTIFIED NURSING ASSISTANT
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- Applicants listed on the North Carolina Nurse Aide Registry (CNA), with no substantiated findings may submit documentation for points ([www.ncnar.org](http://www.ncnar.org) or [www.ncbon.com](http://www.ncbon.com)).

CNA I	2 points awarded
CNA I & II	4 points awarded

\*\*Applicants will not be awarded points for both CNA certification and work experience as a MLT, LPN, EMT-Paramedic, Corpsman, and/or C.N.A. Points will be awarded for whichever category generates the greater number of points. \*\*

**SURGICAL TECHNOLOGY**  
D45740

**CURRICULUM DESCRIPTION**

The Surgical Technology curriculum prepares individuals to assist in the care of the surgical patient in the operating room and to function as a member of the surgical team.

Students will apply theoretical knowledge to the care of patients undergoing surgery and develop skills necessary to prepare supplies, equipment, and instruments; maintain aseptic conditions; prepare patients for surgery; and assist surgeons during operations.

Graduates of the accredited program will be eligible to apply to take the national certification exam for Surgical Technologists which is administered by the National Board of Surgical Technology and Surgical Assisting.

Employment opportunities include labor/delivery/emergency departments, inpatient/outpatient surgery centers, dialysis units/facilities, physicians' offices, and central supply processing units.

Coastal Carolina Community College offers a Diploma. This has been identified as a limited enrollment program and may involve certain deadlines. See an academic counselor for additional information.

			Hours Per Week			
			Class	Lab	Clinic	Credit
<b>SUMMER SEMESTER</b>						
BIO	163	Basic Anatomy and Physiology	4	2	0	5
BIO	170	Introductory Microbiology	3	3	0	4
ENG	111	Expository Writing	3	0	0	3
PSY	150	General Psychology	3	0	0	3
			<b>13</b>	<b>5</b>	<b>0</b>	<b>15</b>
<b>FALL SEMESTER</b>						
SUR	110	Intro to Sur Technology (1st 8 wks)	3	0	0	3
SUR	111	Perioperative Pat Care (1st 8 wks)	5	6	0	7
SUR	122A*	Surgical Procedures I (2nd 8 wks)	3	3	0	4
SUR	123A*	SUR Clinical Practice I (2nd 8 wks)	0	0	9	3
			<b>11</b>	<b>9</b>	<b>9</b>	<b>17</b>
<b>SPRING SEMESTER</b>						
SUR	122B**	Surgical Procedures I (1st 8 wks)	2	0	0	2
SUR	123B**	Sur Clinical Practice I (1st 8 wks)	0	0	12	4
SUR	134	Surgical Procedures II (2nd 8 wks)	5	0	0	5
SUR	135	SUR Clinical Practice II (2nd 8 wks)	0	0	12	4
SUR	137	Prof Success Preparation (2nd 8 wks)	1	0	0	1
			<b>8</b>	<b>0</b>	<b>24</b>	<b>16</b>

**Total Semester Hours: 48**

## APPROVED COURSE SUBSTITUTIONS

### **Required Course**

BIO 170 Introductory Microbiology

BIO 163 Basic Anatomy and Physiology

### **Course Substitution**

BIO 275 Microbiology

BIO 168 Anatomy and Physiology I

**AND**

BIO 169 Anatomy and Physiology II

\*Students must complete these courses before credit can be awarded

## **KEY POINTS TO APPLYING**

## SECTION 1:

## CCCC APPLICATION INFORMATION &amp; WEBSITE

Contact: (910) 938-6332

- Students not currently taking classes at Coastal Carolina Community College need to fill out a CCCC application before applying to the Surgical Technology Program.
- Applications are available on-line at [www.coastalcarolina.edu](http://www.coastalcarolina.edu) OR you may pick one up in the Admissions Office.

## SECTION 2:

## TRANSCRIPTS

- Students must submit official high school or GED transcripts, and all post secondary colleges and schools attended, before applying to the Surgical Technology Program.
- Not submitting ALL transcripts will make you ineligible for acceptance to any of the Surgical Technology Program.

## SECTION 3:

## PLACEMENT TESTING / SCORES

Contact (910) 938-6332 for information on testing dates and times.

- All Surgical Technology applicants must have current placement test scores on file. Placement testing must have been taken ON or AFTER May 1, 2008 to be valid.
- Before applying to the Surgical Technology program, students must meet or exceed minimum score requirements in the three (3) subject areas – Reading, Writing, and Mathematics.

## Minimum score requirements

COMPASS			ASSET			SAT			ACT			ACCUPLACER/ CPT	
Writing	77	or	Writing	42	or	Writing	520	or	Writing	21	or	English	90
Reading	84		Reading	42		Reading	520		Reading	22		Reading	84
Pre-Algebra	47		Numerical skills	41		Math	540		Math	23		Arithmetic	55

- If a student does not receive the necessary minimum scores, it is recommended that he/she either review in the Academic Studies Center or take the appropriate developmental courses in the indicated areas before re-testing.

- A math score of 40 or below on ASSET or 46 or below on COMPASS may be substituted by completing MAT 060 with a final grade of “C” or better.
- If the minimum score is not attained after the students fourth (4) attempt (according to Coastal Carolina Community College’s testing guidelines) for the reading and/or writing sections, applicants have the option to make up the deficiency by taking a minimum of nine (9) credits in related surgical technology courses with a GPA of 3.00. These nine (9) credits must be completed within the same semester. If the student has previously completed all the related coursework, a minimum of nine (9) credits in the alternative classes, completed during the same semester, may be utilized with a GPA of 3.00. The alternative courses are: ENG 114, PSY 241, CIS 110 and a humanities or fine arts. The courses **MUST BE COMPLETED** by the end of the 2010 fall semester.
- For any coursework taken for the purpose of overriding test scores, the courses must be completed after the placement test has been taken.
- According to Coastal Carolina Community College’s testing guidelines, students may take the entire placement test twice within a two-year period. Additional requests for placement testing may be directed to the Assistant Registrar/Coordinator for Admissions and Data Management Services.

FREQUENTLY ASKED QUESTIONS

Q: Do I have to take the placement test even though I’ve taken college English and/or college math?

A: Yes. We have to have evidence that your academic skills are current before participating in any Surgical Technology program.

Q: Can I use the scores I received at a previous school?

A: Yes, as long as they are COMPASS, ASSET, SAT, ACT, or ACCUPLACER scores and meet the previously specified time requirements. Additionally, the scores must be officially sent to CCC from the school in which testing occurred.

Q: If I do not achieve the minimum score in one area, do I have to retake the whole test again?

A: No, only the portion in which the score was not achieved. You may retest once a year in each section.

# PERTINENT SURGICAL TECHNOLOGY INFORMATION

## **Surgical Technology Outcomes**

In the process of successfully completing this program of study, the student will have demonstrated the ability to:

1. Demonstrate appropriate skills in the hospital in the operating room environment with regards to duties and responsibilities, including moral, legal and ethical aspects of those responsibilities.
2. Develop skills in basic circulating, encompassing the care and preparation of patients for surgery.
3. Use knowledge and skills in care, sterilization, and preparation of equipment and supplies used in an operating room.
4. Demonstrate appropriate analysis of patient's and operating room team's needs, and utilize appropriate problem-solving techniques to meet those needs.
5. Identify the types and the procedures for administering anesthetics and their complications.
6. Apply the principles of aseptic technique in the clinical area.
7. Utilize knowledge of human anatomy and physiology, and operating room terminology.
8. Identify the various surgical instruments and know their uses, and with the knowledge be able to assemble in an actual situation the proper instruments, sutures, drapes, etc., required for various surgical procedures.
9. Function as a team member with the parameters of established group dynamics and display appropriate professional behavior in interpersonal relationships.
10. Communicate effectively, verbally and in writing with patients, families, and other health care personnel.

## **ACADEMIC REGULATIONS**

The Surgical Technology student will advance through the sequence required in the Surgical Technology curriculum from semester to semester as long as he/she maintains the quality point average of 2.0 and receives no grade below a "C" on all surgical technology courses as well as all related courses.

## **READMISSION POLICY**

Any student applying for readmission must contact the department head of the surgical technology program to discuss educational goals and plans for readmission/transfer. Students must also contact a faculty member of the last surgical technology class attended and request a letter of reference. The letter must address clinical and academic performance. The student must hold a 2.0 average to be considered for readmission into the program.

He/she must have successfully completed prerequisites before being considered for readmission into the Surgical Technology Program. He/She must then contact an academic counselor and complete a readmission/transfer admission application. Only one academic readmission will be allowed.

### **SPECIAL REQUIREMENTS**

Due to published reports of anesthetic gases possibly having an adverse effect on the unborn child, no person who is pregnant will be accepted in the Surgical Technology Program. If a student should become pregnant, she will be required to withdraw.

**Off-campus training sites for the Surgical Technology Program include but are not limited to:**  
 Carteret General Hospital, Morehead City, NC, New Hanover Medical Center, Wilmington, NC  
 Onslow Memorial Hospital, Jacksonville, NC, Surgicare Center, Jacksonville, NC

**Clinical sites and employers will require applicants to undergo a random drug testing before clinical at your expense and/or criminal records check before clinical rotation begins.**

### **APPROXIMATE EXPENSES\***

* <b>Tuition + Student Fee</b> ( <i>in-state, full-time rate</i> ) semesters)	<b>\$2,445</b> (Summer, Fall & Spring)
<b>Books</b>	<b>1,400</b>
* <b>Uniforms/Shoes/Instruments/Mask/Patches/Locker</b>	<b>500</b>
* <b>Insurance</b>	<b>20</b>
<b>Professional Dues</b>	<b>45</b>
* <b>Physicals</b>	<b>455</b>
<b>CST Self-Assessment Exam</b> (subject to change)	<b>190</b>
* <b>Other</b> (clinical travel, etc.)	<b>165</b>
* <b>Pins</b>	<b>50</b>
<b>Mandatory Drug Testing (2X)</b>	<b>80</b>
* <b>Criminal Background Check</b>	<b>40</b>
<b>APPROXIMATE TOTAL</b>	<b>\$5,390</b>

*\*Amounts listed above are estimates and subject to change.*

In-state tuition rate is based on \$50.00 per credit hour.

Tuition rates are determined by the North Carolina General Assembly and are subject to change.

**Candidates who are admitted to the Surgical Technology Program need to be aware of the importance of regular class attendance in order to be successful in their classes. It is vital to have child care arrangements worked out in advance in case of children’s illnesses, teacher work days, etc.. If excess absences are accumulated, then the student will be dropped from the program in accordance with the attendance guidelines in the college catalog. Candidates are strongly advised to limit the number of hours they are employed in order to maximize their potential for academic success in the Surgical Technology Program.**

**It is the responsibility of all accepted candidates that test positive for hepatitis or HIV to notify:**

**Chief, Communicable Disease Control Section  
 P.O. Box 27687  
 Raleigh, NC 27611-7687**

## **Related Surgical Technology Career Opportunities**

Central Service Manager, Educator, First Assistant, Materials Manager, Medical Salesperson, Organ and Tissue Procurement Technician, Surgeon's Assistant, Research Assistant

# FORMS

Surgical Technology related forms.





444 Western Boulevard  
Jacksonville, North Carolina 28546-6899  
Phone (910) 455-1221  
Fax (910) 455-2767

**SURGICAL TECHNOLOGY DEPARTMENT  
EMPLOYMENT VERIFICATION FORM**

\_\_\_\_\_ has applied for the Surgical Technology Program  
Current/Former Employee's Name and SS#  
and has provided your name as an employer. Please take a few moments to complete this form and return it by fax or  
through the mail. Thank you for your assistance!

**Verification of Work Experience**

**Job Title** \_\_\_\_\_

**Job Description** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total number of years and months employed** \_\_\_\_\_ year(s) \_\_\_\_\_ month(s)

**Dates of full-time employment** \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

**Dates of part-time employment** \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

**Average number of hours worked per week** \_\_\_\_\_.

Employer's Name \_\_\_\_\_

(Please print)

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Date: \_\_\_\_\_

SIGNATURE OF EMPLOYER \_\_\_\_\_

*Forms must be received in the academic counselor of surgical technology by December 17, 2010. If you are faxing a form, it is your responsibility to verify the form was received by the due date. Please call 910-938-6243 to verify that the form was received.*

**COASTAL CAROLINA COMMUNITY COLLEGE**

**SURGICAL TECHNOLOGY  
CORE PERFORMANCE STANDARDS**

SKILLS / BEHAVIOR	STANDARD	SOME EXAMPLES OF NECESSARY ACTIVITIES (NOT ALL INCLUSIVE)
Critical Thinking	Critical thinking ability sufficient for clinical judgment	Identify cause-effect relationships in clinical situations; develop care plans.
Interpersonal	Interpersonal abilities sufficient to interact with individuals, families and groups from a variety of social, emotional, cultural and intellectual backgrounds	Establish rapport with patients/clients and colleagues.
Communication	Communication abilities sufficient for interaction with others in verbal and written form	Explain treatment procedures, initiate health teaching, document and interpret actions and patient/client responses.
Mobility	Physical abilities sufficient to move from room to room and maneuver in small spaces	Move around in patients' rooms, workspaces and treatment areas; administer cardio-pulmonary procedures.
Motor Skills	Gross and fine motor abilities sufficient to provide safe and effective care	Calibrate and use equipment; position patients/clients.
Hearing	Auditory ability sufficient to monitor and assess health needs	Hear monitor alarm, emergency signals, auscultatory sounds, and cries for help.
Visual	Visual ability sufficient to monitor and assess health needs	Observe patient/client responses.
Tactile	Tactile ability sufficient for physical assessment	Perform palpation, functions of physical examination and/or those related to therapeutic intervention e.g., and insertions of a catheter. Transport and lift patients with proper body mechanics.

COASTAL CAROLINA COMMUNITY COLLEGE  
SURGICAL TECHNOLOGY DEPARTMENT  
CORE PERFORMANCE STANDARDS  
ACKNOWLEDGEMENT

NAME \_\_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(Please print)

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Applicants who apply for The Surgical Technology program should review the Core Performance Standards. You should decide whether you are able to meet the requirements with or without reasonable accommodation. If you are not sure that you will be able to meet these requirements, consult with an academic counselor to discuss your individual situation.

Please sign this form to indicate that you have read and understood the Surgical Technology department's Core Performance Standards and believe you can meet them with or without reasonable accommodations.

By signing my name I understand it is my responsibility to contact the ADA counselor because circle one ( **I DO** / **I DO NOT** ) need accommodations.

Sign your name here \_\_\_\_\_ Date \_\_\_\_\_

If you answered yes, it is your responsibility to make an appointment with the ADA Counselor by calling 910-938-6331.

**\*\* OFFICE USE ONLY \*\***

**Date of Appointment Attended** \_\_\_\_\_

**ADA Counselor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Counselor Verification Signature \_\_\_\_\_ Date \_\_\_\_\_