

MCB Camp Lejeune

Subj: MARINE CORPS BASE (MCB) CAMP LEJEUNE ACCESS CONTROL

Temporary Passes

1. All Non-CAC/Non-DoD ID visitors (not to include non-governmental delivery personnel) shall report to Pass and ID for the issuance of a temporary pass.
2. Non-governmental delivery personnel shall report directly to the inspection site. The following documents and/or credentials are required for all visitors/non-governmental delivery personnel prior to the issuance of a temporary pass:
 - A. A valid, current federal or state government identification containing a photograph.
 - B. If driving a motor vehicle, the following are required:
 - a. Valid Driver's license.
 - b. Valid Vehicle registration.
 - c. Proof of valid vehicle insurance.

Notice: Please read the following statement and respond (if needed) by completing the attached Vehicle Use Permit sheet.

If the vehicle is not owned by the individual requesting a pass a signed, notarized letter from the owner giving the requestor permission to drive the vehicle, must be presented prior to obtaining a pass. Use the attached Vehicle Use Permit sheet to obtain notarized signature. Exception to this requirement: If the driver of the vehicle is an immediate family member of the active duty person.

Submit completed notarized sheet to the MCB, Camp Lejeune Reception Center, Building 60, located on Molly Pitcher Road. See Step-3 on the document titled Obtaining A Vehicle Pass for CCCC Courses Offered Aboard Marine Corps Base, Camp Lejeune.