

# Quick Facts for Business Start-Up

Provided by Coastal Carolina Community College  
Small Business Center

444 Western Blvd, Jacksonville, NC 28546, 910-938-6322

[shawa@coastalcarolina.edu](mailto:shawa@coastalcarolina.edu)



## Register Your Business Name:

Onslow County Register of Deeds

109 Old Bridge Street

Jacksonville, NC 28540

910-347-3451

<http://onslowcountync.gov/register/default.aspx>

## General Information about Licensing Requirements:

1. Business License Information Office (BLIO)  
1-800-228-8443  
<http://www.nccommerce.com/servicenter/blio/>
2. North Carolina Department of Revenue  
877-252-3052  
[www.dornc.com](http://www.dornc.com)

## Information about Local Licensing Requirements:

1. Onslow County Tax Office-Business Licenses  
39 Tallman Street, Jacksonville, NC 28540  
910-989-2202  
<http://www.onslowcountync.gov/tax/default.aspx>
2. City of Jacksonville - Business Licenses  
815 New Bridge Street, Jacksonville, NC 28540  
910-938-5244  
<https://click2gov.ci.jacksonville.nc.us/Click2GovBL/>

## Zoning Requirements and Permitting:

1. Onslow County Planning and Development  
604 College Street, Jacksonville, NC 28540  
910-347-6782  
<http://www.onslowcountync.gov/planning/default.aspx>
2. City of Jacksonville Planning Department  
804 New Bridge Street  
Jacksonville, NC 28540  
938-5236
3. City of Jacksonville Code Enforcement  
804 New Bridge Street  
Jacksonville, NC 28540  
938-5232  
<http://www.ci.jacksonville.nc.us/opencms/opencms/developmentservices/buildinginspections/>

## **Restaurant Regulations:**

### **Onslow County Health Department**

612 College Street, Jacksonville, NC 28540

910-938-5851

<http://www.onslowcountync.gov/health/right.aspx?id=1487>

## **Sales and Use Tax Information:**

<http://www.dor.state.nc.us/faq/sales.html>

## **Startup Guide/Legal Structure**

Legal Structure: [http://sba.gov/starting\\_business/startup/guide2.html#types](http://sba.gov/starting_business/startup/guide2.html#types)

Startup Guide: [http://sba.gov/starting\\_business/index.html](http://sba.gov/starting_business/index.html)

Legal Questions: <http://www.entrepreneur.com/article/0,4621,306251,00.html>

Business Notes (Basic Info on Business Start-up Requirements):

<http://www.nccommerce.com/servicenter/blio/publications/BusinessNotes.pdf>

## **Obtain an Employer ID Number (EIN):**

<http://www.irs.gov/businesses/index.html>

By Phone: 800-829-4933

## **Corporations Forms, Fees, and Name Search:**

<http://www.secretary.state.nc.us/Corporations/>

## **For Business Counseling, Training and Resource Information and Referral:**

### **Small Business Center, Coastal Carolina Community College**

910-938-6322

<http://www.coastalcarolina.edu>

## **Chambers of Commerce:**

### **Jacksonville-Onslow Chamber of Commerce**

1099 Gum Branch Road, Jacksonville, NC 28540

910-347-3141

<http://www.jacksonvilleonline.org/>

### **Richlands Chamber of Commerce**

127 Ervintown Rd., Richlands, NC 28574

910-324-1268

### **Swansboro Area Chamber of Commerce**

502 Church Street, Swansboro, NC, 28584

910-326-1174

<http://www.swansboroncchamber.com/>

## **Greater Topsail Area Chamber of Commerce**

13775 Highway 50, Suite 101 | Surf City, NC 28445

910-329-4446

<http://topsailcoc.com/>

## **Downtown Redevelopment**

### **B.O.L.D., INC.--Bettering Our Local Downtown**

421 Court St., Jacksonville, NC 28541

910-937-7222

<http://www.bold2000.com/>

## **Economic Development**

### **Onslow County Economic Development**

1099 Gum Branch Rd., Jacksonville, NC 28540

<http://www.onslowedc.com/>

## **Tourism Information**

### **Onslow County Tourism**

1099 Gum Branch Rd, Jacksonville, NC 28540

910-455-1113

<http://www.onslowcountytourism.com/>