



## “I WISH SOMEONE HAD TOLD ME THAT...”

Making sure students are informed of potential “surprises” before the first day of class!



Course	What the student needs to know in order to be successful in this class...
ACA 111	Because many of the activities and assignments are completed using actual pages from the textbook, students must purchase a new textbook.
ACC 120 and 121	Must have an access code to My Accounting Lab, which must be used to complete all assignments, quizzes and exams. If you buy a used book, you must purchase an access code. This is usually more expensive than buying the text new, bundled with the access code. The access code can be purchased at <a href="http://www.myaccountinglab.com">www.myaccountinglab.com</a> .
ACC 131 and ACC 140	Due to annual changes in the tax code and the use of worksheets, students must purchase a <u>new</u> textbook.
ART 121	In addition to a required text, approximately \$50 in Art supplies will be required.
ART 131 and 132	There is no required text, but approximately \$50 in Art supplies will be required.
ART 135 and 235	There is no required text, but approximately \$50 in Art supplies will be required.
ART 231 and 232	There is no required text, but approximately \$50 in Art supplies will be required.
ART 240 and 241	There is no required text, but approximately \$50 in Art supplies will be required.
ART 261 and 262	There is no required text, but approximately \$150 in Photography supplies will be

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	required, plus a working SLR film camera.
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Bio 175 compared to Bio 275	Bio 175 has only 2 hours of lecture and 2 hours of lab compared to Bio 275, which has the traditional 3 hours of lecture and 3 hours of lab. If you are planning on transferring microbiology as other than part of a program, you should consider Bio 275 the better course choice.
BUS 148	Have a working knowledge of Microsoft Office 2007 (Word and PowerPoint)
BUS 225	<p>Must have an access code for My Finance Lab, which must be used to complete all assignments, quizzes and exams. If you buy a used book, you must purchase an access code as well. This is usually more expensive than buying the text new, bundled with the access code.</p> <p>Students must have a financial calculator; Texas Instruments BA II-Plus is the recommended model.</p>
CHM 151 and CHM 152	Depending on the instructor they may be required to complete online homework using WebAssign
CIS 110	<p>Must complete work using Microsoft Office <u>2007</u> with Microsoft Access (students <u>cannot</u> use Microsoft Works.)</p> <p>If a student purchases a used book, they will still be required to purchase a myitlab key code online for \$65. If a student purchases a used book they may not receive the trial copy of Office 2007 and other included materials.</p> <p>Myitlab will not work with the Safari, FireFox, or Google Chrome web browsers.</p> <p>CIS 110 cannot be completed on a Macintosh computer.</p>
CJC Courses	Controversial/graphic subject matter may be discussed in class.

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CJC 145	<p>Students should be familiar with the Windows environment (copy/paste/minimize/mouse functions, etc.) and MS Office 2007. Students will need to purchase a USB drive.</p> <p>It is recommended that students successfully complete CIS 110 before registering for this class.</p>
COM 110 (Online/Crum)	<p>Students within a fifty-mile radius of Jacksonville will be required to come to campus twice, with a student ID, to present prepared speeches.</p>
CTS 130	<p>Must complete work using Microsoft Office 2007 (students <u>cannot</u> use Microsoft Works.</p> <p>If a student purchases a used book, they will still be required to purchase the Snap booklet/code and will need the black &amp; white CD in order to complete the activities in the textbook.</p> <p>SNAP will not work with a Mac or Foxfire.</p>
DBA 112	<p>Students must have access to Access 2007. This software can be purchased for a home computer at a substantial discount by students registered for this course (ask your instructor).</p>
ECO 251 and ECO 252	<p>Final Examination is comprehensive and must be taken under the supervision of a proctor</p>
EDU Courses	<p>Portfolios required in all classes; field observations required in many classes; and online tests are required in several classes</p>
EDU 216	<p>Field experience required. Tests are online.</p>

ENG Courses (Seated)	<p>A majority of the instructors will be utilizing in-class group work, peer review of writing, and Campus Cruiser.</p> <p>A jump/flash drive is recommended for saving work done in the English computer labs.</p> <p>*Students will be required to submit original written work in all English classes. Students should be aware that <b>all</b> instructors have the knowledge and ability to determine plagiarized work, and will follow the rules and discipline as outlined in the CCCC catalog regarding plagiarized work.</p> <p>Students should keep back-up copies of all written work, including drafts and research sources.</p>
ENG Courses (Online)	<p>Students should have access to a word processing program, preferably Word (not Works or Word Pad), and the ability to submit papers via digital drop box in Blackboard or as an attachment with email (this depends on the instructor). A majority of online English classes utilize discussion boards, and peer review of writing. *See previous statement on submitting original work and issues related to plagiarism.</p> <p>Students should keep back-up copies of all written work, including drafts and research sources.</p>
ENG 112, 113, or 114	<p>Students in the second level of English will be required to write a research paper. *See previous statement on submitting original work and issues related to plagiarism.</p>
ENG 112	<p>Controversial and debatable topics are covered and discussed. Some instructors require participation in class debates.</p>
ENG 112 (Cannon, Seated)	<p>Students are expected to participate in organized class debates.</p>

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ENG 113	Literature from different genres will be utilized, some with adult themes and content.
ENG 113 (Bolinger)	Students will be required to read "The Great Gatsby." This novel is available through the College Store.
ENG 113 (Cancelli)	Students will participate in a drama production (in-class) and will have the choice to work on stage or behind the scenes.
ENG 114	A majority of instructors will require a PowerPoint presentation. Seated ENG 114 classes require an oral presentation.
ENG Literature Courses (ENG 231, 232, 241, 242, 261, 262, and 273)	Each literature course is based on a specific historical time period. Some works will include adult themes and content. Students are expected to be familiar with MLA format as taught in ENG 112, 113 or 114. Oral presentations are expected from a majority of literature instructors. *See previous statement on submitting original work and issues related to plagiarism.
ENG 231 (Bates)	An oral presentation, tied in with a research report, is required.
HIS Courses	One or more supplemental books are usually required and are available in the College Store.
HIS 115	Online quizzes and assignments are required.
HIS Courses (Dees-Killette)	Student oral debates are required.
MAT	All math courses require a calculator. MAT 60, 70, 101, 115, 121, 140 require a scientific calculator. MAT 80, 151, 161, 171, 172, 263, 271, 272, 273, 285 require a graphing calculator (TI-83 or TI-84 is recommended). Calculator and computer usage may be restricted at the instructor's discretion. Students in all math courses are required to

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	bring the required textbook to each class; a used textbook is acceptable.
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MAT (Online)	All online math courses require students to take 2-5 proctored tests. Local students are required to take these proctored tests at CCCC. Other students must arrange for a proctor at an approved educational institution. Online math students are required to have an online access code that accompanies the required textbook. Students with used textbooks must purchase an online access code separately. An online version of the complete textbook is usually available with this access code.
MAT 151	The Statdisk lab manual is required along with the textbook; a used textbook and manual are acceptable. MAT 151 students are required to take the appropriate section of the lab, MAT 151A, which meets in a computer lab on campus. The required Statdisk software is available for student usage in this computer lab.
MUS 110 (Schmidt)	All testing will be done online.
MUS 210 (Schmidt)	All testing will be done online.
NET 125, NET 126, NET 225, and NET 226	Students should expect to spend time outside of class working in the CISCO Lab to practice with CISCO equipment and/or finish assignments.
NOS 110	Students must have access to Windows XP and Red Hat Enterprise Linux 5 (cost \$80). Students will be required to write a research paper.
NOS 120 and NOS 220	Students should expect to spend time outside of class working in the Linux Lab OR to install a version of Linux at home to practice and/or finish assignments.
OST 136 and OST 236	Students must have access to Word 2007; Microsoft Works is not acceptable. One textbook will be used for both of these courses. Students will receive a SNAP code with the purchase of a new book. If they choose to purchase a used book, they must purchase

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	the SNAP code separately (available at the College Store).
OST 141 and OST 142	Students must have an access code for the software, which comes with the textbook when purchased new. If a student purchases a used textbook, they can purchase the access code separately from the College Store.
OST 233	Students must have access to Publisher 2007.
OST 241	A foot pedal is required and is packaged with the text when purchased new. Otherwise, they run about \$70.
OST 247 and OST 248	Require the purchase of coding books which can cost as much as \$275.
PED 110	Physical activity required.
PHY Courses	All Physics courses will require the submission of online homework. PHY 251 will also have testing online.
POL Courses (Moore)	Online quizzes and exams are required.
PSY 150 (Online)	Midterm and final exams must be taken at Coastal or proctored at another college.
PSY 241 (Snead)	Interwrite Personal Response System required and can be purchased in the College Store.
PSY 241 (White)	Group project, an individual project, or Service Learning required.
SOC 210	Controversial subject matter may be discussed in class.
SOC 210 (White)	Ten typed writing assignments or Service Learning required.
SOC 210 (Williams)	Online quizzes and assignments required.

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SOC 240	Controversial subject matter may be discussed in class.
SOC 240 (White)	Students must choose between facilitating a section of text in class or Service Learning.

SPA (Levels 111 to 212)	Internet access is required. Most of the homework assignments can be submitted only online. For most classes, students will also need a microphone and either a headset or speakers.
WEB 120	Requires Flash CS3 software, which can be purchased for \$59.95 at <a href="http://fireoemsoft.com//adobe-flsh-cs3-professional.php">http://fireoemsoft.com//adobe-flsh-cs3-professional.php</a> List price from Adobe is \$399.
WEB 230	Requires Microsoft Word, 30 GB of hard drive space, Windows XP or Windows Vista or Linux (preferably Fedora 6-9 or Red Hat Enterprise Linux 5)