

HOW TO COMPLETE THE FAFSA*

You are encouraged to use the FAFSA on-line application process: www.fafsa.ed.gov.

CCCC does not have paper FAFSA forms to distribute.

You can call the Federal Student Aid Information Center (1-800-433-3243) and they will send you the paper form to complete and submit.

RECORDS YOU WILL NEED FOR ACADEMIC YEAR 2010-2011

- ▶ 2009 COMPLETED FEDERAL TAX RETURN (1040, 1040A, 1040EZ, Telefile)
- ▶ ALL 2009 W-2 FORMS (BUSINESS INCOME - SCHEDULE C)
- ▶ MILITARY & MILITARY DEPENDENTS NEED DECEMBER 2009 LES (FOR BAH & BAS)

RECORDS YOU MAY NEED:

- RECORD OF AMOUNT OF TANF/AFDC RECEIVED IN 2009 - STATEMENT FROM SOCIAL SERVICES
- RECORD OF AMOUNT OF DISABILITY PAYMENTS RECEIVED IN 2009 (i.e., RETIREE ACCOUNT STATEMENT)
- RECORD OF AMOUNT OF SOCIAL SECURITY BENEFITS/SSI RECEIVED IN 2009
- RECORD OF AMOUNT OF CHILD SUPPORT RECEIVED OR PAID IN 2009
- SEPARATION AGREEMENT OR DIVORCE DECREE
- RECORD OF PENSIONS, ANNUITIES, OR RETIREMENT INCOME, NOT REPORTED ON TAX RETURN
- STATEMENT OF NET VALUE IF OWNER OF RENTAL PROPERTY, A BUSINESS OR A FARM

NOTE: Be sure to keep all records used to submit your FAFSA in case you are selected for Verification. If selected for Verification, you will be sent a Financial Aid Check Sheet requesting specific documents. You may need to submit a copy of your tax return (re-sign and date the copy in ink) to the Financial Aid Office as well as completing and submitting other Verification forms sent to you.

YOU ARE CONSIDERED A "DEPENDENT" STUDENT IF YOU WERE BORN AFTER JAN 1, 1987 AND ARE NOT MARRIED OR DO NOT HAVE ANY CHILDREN. YOU MUST PROVIDE YOUR PARENTS' 2009 FEDERAL TAX RETURN(S) INFORMATION AND W-2(s); THEIR SS #'s; AND THE DATE OF THEIR MARRIAGE/SEPARATION OR DIVORCE.

IMPORTANT NOTICE

Financial Aid regulations require that a student must be fully admitted to a Pell eligible curriculum before Pell Grant money can be awarded.

To be fully admitted, you should have the following on file.

- ▶ An application for admission
- ▶ Placement test results, if required (see academic counselor)
- ▶ An official copy of your high school transcript or GED scores
- ▶ If applicable, official transcript(s) from any college(s) or other post-secondary schools attended.

Transcript requests take time. Please request them as soon as possible to avoid a delay in processing your financial aid application.