

Dental Hygiene

Fall 2019 | *Annual Bulletin*



Coastal Carolina Community College

444 Western Boulevard | Jacksonville, NC 28546
www.coastalcarolina.edu | 910.455.1221



Coastal Carolina Community College

Equal Education Opportunity and Equal Employment Opportunity Policy

No person shall on the basis of race, color, creed or religion, age, sex, national origin, political affiliation, or physical disability status, except where age or physical disabilities are found to be a bona fide occupational qualification, be excluded from employment or participation in, be denied the benefits of, or be subject to discrimination under any program or activity of this institution.

It is the policy of this institution not to discriminate on the basis of sex in the admission requirements, educational programs, activities, or employment policies as required by Title IX in the Educational Amendments of 1972.

In conformance with the provisions of the Rehabilitation Act of 1973, and other applicable laws and regulations, Coastal Carolina Community College will not discriminate against any student, employee, or applicant for admission or employment because of physical disabilities.

The main campus of Coastal Carolina Community College has been designed with the elimination of physical obstacles so that buildings, restrooms, laboratories, and classrooms are readily accessible to and usable by those with physical disabilities.

Any student or applicant for admission with a disability who wishes to request some accommodation must contact the Admissions Office and ask for the Coastal Carolina Community College Request for Accommodation form. If accommodation is not requested in advance in order to provide the College sufficient and adequate time to meet the student or applicant's needs, Coastal cannot guarantee the availability of a reasonable accommodation when it is needed.

Any student or prospective student who believes that discrimination has limited any educational opportunity, or any College employee who believes employment rights have been denied on the basis of discrimination, or any individual who desires information concerning this policy should contact the following designated responsible employee: Affirmative Action Officer and Title IX Coordinator, Henderson Administration Building, (910) 938-6788.

**Coastal Carolina Community College
Dental Hygiene Program**

Table of Contents

Section 1: Applying to the Dental Hygiene Associate Degree Program..... 1

 Important Dates 2

 Things You Should Know Before You Apply 3

 Requirements to Apply for Eligibility 4

 Mandatory Dental Information Sessions 5

 Required Scores/Classes for Eligibility 6

 Completing the Eligibility Application 7

 Ranking and Selection of Dental Hygiene Qualified Applicants 8

 Point System A 9

 Point System B..... 11

 Points Verification and Notification of Decisions..... 13

Section 2: Dental Hygiene Program Information..... 15

 Accreditation and Important Notes 16

 Dental Hygiene Program Goals..... 17

 Scope of Practice for Dental Hygienists..... 17

 Dental Hygiene Employment Opportunities 17

 Dental Hygiene Curriculum Description..... 18

 Academic Regulations..... 19

 Readmission/Transfer Procedure..... 19

 Tuition and Expenses (Approximate Costs)..... 20

 Program-Related Requirements..... 21

 North Carolina State Board Examination..... 22

 Financial Aid Information 23

Appendices: Forms and Worksheets..... 25

 Dental Hygiene Program Employment Verification Form..... 26

 Dental Hygiene Applicant Points Worksheet – Point System A..... 27

 Dental Hygiene Applicant Points Worksheet – Point System B 29

**Section 1:
Applying to the
Dental Hygiene Associate Degree Program**

Important Dates

Information Sessions

Date	Time	Day	Location
September 10, 2018	10:00 a.m.	Monday	CCCC, BT 101
September 19, 2018	1:00 p.m.	Wednesday	CCCC, BT 101
October 3, 2018	4:30 p.m.	Wednesday	CCCC, BT 101
October 12, 2018	1:00 p.m.	Friday	CCCC, BT 101
October 29, 2018	10:00 a.m.	Monday	CCCC, BT 101
November 13, 2018	4:30 pm.	Tuesday	CCCC, BT 101

Information Sessions	September 10, 2018 through November 13, 2018
Application Period	September 12, 2018 through December 7, 2018
Deadline to submit Employment Verification Form	January 25, 2019
Deadline to submit transcripts for completion of math and chemistry prerequisites completed in Fall 2018	January 25, 2019
Deadline to submit transcripts for points for completion of related coursework and proof of DANB certification	January 25, 2019
Points Verification Letters Mailed	February 11, 2019
Decision Letters Mailed	February 28, 2019

Things You Should Know Before You Apply

Upon acceptance into the Coastal Carolina Community College Associate Degree in Dental Hygiene, you will be required to do the following things:

- Have a physical exam and complete a Student Medical Form documenting a level of physical and emotional health consistent with the ability to practice dental hygiene in an entry-level clinical setting.
- Complete an eye exam with an optometrist/ophthalmologist.
- Document that you have had several required immunizations specified on the Health Form.
- Be screened on admission and annually for tuberculosis.
- Obtain and maintain current certification in American Heart Association's Basic Life Support for Health Care Providers (often referred to as BLS or CPR).
- Travel at your own expense to clinical locations when necessary in order to complete clinical requirements of the program.
- Be a clinical patient for your classmates and be responsible for finding clinical patients to meet program requirements.
- Not wear any visible body piercing ornaments, bracelets, necklaces, earrings, or artificial nails in laboratory, pre-clinicals, clinicals, or rotation assignments. All body art must be completely covered in laboratory, pre-clinicals, clinicals, or rotation assignments.
- At your own expense, have criminal background check and urine drug screening.
 - Before visiting military clinical sites, Dental Hygiene students will be required to have criminal background checks to obtain access to the military clinics. The results are provided only to our affiliated clinical agencies. College administration and faculty are not, at any time, allowed to view the criminal background results. They do not affect admission decisions, but it is possible that the results may prevent the applicant from participating in the clinical rotations, and from continuing in the program.
 - The Boards of Dentistry in all states also require fingerprints and a criminal background check prior to issuing a license to practice dental hygiene. A history of felony or misdemeanor convictions could result in denial of a license to practice dental hygiene.

Requirements to Apply for Eligibility

Application period begins Wednesday, September 12, 2018, and ends Friday, December 7, 2018.

The following requirements must be completed before meeting with an academic counselor to fill out an Eligibility Application for the Associate Degree in Dental Hygiene.

1. View or attend a mandatory Dental Information Session.
 - See page 5 for details.
2. Submit a current Coastal Carolina Community College application.
 - If you are not currently taking classes at Coastal, you must fill out a Coastal Application for Admission. Applications are available online at www.coastalcarolina.edu, or you may pick one up in the Admissions Office in the Student Center.
3. Submit official transcripts from high school (or high school equivalency) and **ALL** colleges or universities you have attended.
 - Official transcripts should be sent directly to the College or remain sealed for a counselor to open.
4. Take the placement test and meet or exceed minimum scores.
 - See page 6 for details.
5. Meet Math and Chemistry pre-requisites.

MATH: One of the following must be complete or in progress:

- Algebra II in high school with a grade of “C” or higher (must be 1 high school credit)

OR

- Minimum of DMA 040 Express/Lin Equat/Inequal **and** DMA 050 Graphs/Equations of Lines (MAT 070 Introductory Algebra) from a North Carolina community college or a higher level transferrable college algebraic math course from any college or university with a grade of “C” (77%) or higher.

OR

- A higher level transferrable college algebraic math course from any college or university with a grade of “C” or higher.

Note: The transferrable college algebraic math must have a prerequisite that is equal to or higher than DMA 040 and DMA 050. Statistics will not count as an algebraic math for the Dental Hygiene program.

AND

CHEMISTRY: One of the following must be complete or in progress:

- CHM 090 Chemistry Concepts at a North Carolina community college

OR

- A transferrable college-level chemistry (a minimum of 4 semester hours credit) from any college or university with a grade of “C” or higher within five years of the entry term of the program (Fall 2014)

OR

- CLEP score of 50 or higher in chemistry completed within the five year limit (Fall 2014)

OR

- If an applicant has taken a high school chemistry course with a final grade of “C” or higher within the five-year time limit, he or she is eligible to take the Coastal Carolina Community College CHM 090 competency quiz. If a score of “C” or higher is earned on the competency quiz, the applicant will have met the chemistry qualification requirement. A copy of the competency quiz results must be given to the Academic Counselor for the Dental programs.

Mandatory Dental Information Sessions

Seated Information Sessions

Date	Time	Day	Location
September 10, 2018	10:00 a.m.	Monday	CCCC, BT 101
September 19, 2018	1:00 p.m.	Wednesday	CCCC, BT 101
October 3, 2018	4:30 p.m.	Wednesday	CCCC, BT 101
October 12, 2018	1:00 p.m.	Friday	CCCC, BT 101
October 29, 2018	10:00 a.m.	Monday	CCCC, BT 101
November 13, 2018	4:30 p.m.	Tuesday	CCCC, BT 101

- All sessions will begin on time.
- No one will be admitted once a session begins.
- You must stay for the entire session to receive credit.
- All sessions will be located in the A.D. Guy Business Technology Building in room 101.
- Be prepared to stay 1 – 1 ½ hours for completion of the session.
- Children are not permitted into the information sessions.
- Registration is not required for seated information sessions.

If an applicant currently resides at least 200 miles outside of Jacksonville, NC, he or she must contact the Academic Counselor for the Dental programs at (910) 938-6248 before November 30, 2018 to discuss other arrangements.

Required Scores/Classes for Eligibility

Contact (910) 938-6332 for information on testing dates and times.

- All Dental Hygiene applicants must have current placement test scores on file.
 - For the Dental Hygiene program, placement testing must have been taken ON or AFTER August 1, 2016, to be valid.
- Before applying to the Dental Hygiene program, applicants must meet or exceed minimum score requirements in the subject areas of reading, writing, and mathematics.
 - *The test given at Coastal Carolina Community College is the NC DAP.*
 - *If you test at Coastal, your placement test scores will be available 2 business days after you take the test. These scores must be available before you can proceed to the eligibility application.*
 - *Please note: If you are using a placement test other than the NC DAP (Compass, Accuplacer, Asset), please ensure that the subject tests are in the chart below.*

Minimum score requirements

NC DAP		COMPASS		ASSET		SAT		ACT		Accuplacer/CPT	
Reading/English	155	Writing	77	Writing	42	Reading and Writing	580	Writing	21	Sentence Skills	90
DMA 010	8	Reading	84	Reading	42	Math	570	Reading	22	Reading	84
DMA 020	8	Pre-Algebra	47	Numerical	41			Mathematics	23	Arithmetic	55
DMA 030	8										

- According to Coastal Carolina Community College’s placement test policy, applicants may take the entire placement test twice within a 12-month period.
- Applicants taking a placement test at a location other than Coastal Carolina Community College must submit **official** test scores prior to meeting with an academic counselor to fill out an Eligibility Application for the Dental Hygiene program.
- If the minimum Reading/English score is not attained after the student’s **second** attempt of the placement test, the applicant has the option to meet with any academic counselor to discuss making up the deficiency by taking the required Developmental Reading and English (DREs) 098/099 Integrated Reading Writing III, with a final grade of “P” or successful completion of a college-level English with a grade of “C” or higher. *For the purpose of waiving the Reading/English score, coursework must be completed after the applicant’s **second** attempt of the placement test.*
- If the minimum Math score is not attained after the student’s **second** attempt, the applicant has the option to meet with any academic counselor to discuss making up the deficiency by taking required Developmental Mathematics modules (DMAs) DMA 010, DMA 020, and DMA 030, with a final grade of “P” or a college-level algebraic math with a grade of “C” or higher. *For the purpose of waiving the Math score, coursework must be completed after the applicant’s **second** attempt of the placement test.*

Please note: Repeating coursework may affect financial aid and VA benefits. It is the applicant’s responsibility to confirm with Financial Aid and/or VA the impact any repeated coursework may have on benefits.

Completing the Eligibility Application

Application period begins Wednesday, September 12, 2018, and ends Friday, December 7, 2018.

To ensure that we are able to work together without interruption, children are not permitted when completing the Eligibility Application.

Individuals who have met **all** requirements to apply must meet with any academic counselor in the Student Center on Coastal's main campus. The Admissions Office is open Monday through Thursday, 8:00 a.m.-7:30 p.m., and Friday, 8:00 a.m.-5:00 p.m. Please arrive no later than 30 minutes before closing.

- Verification of points is completed **after** the application period has ended.
 - *Counselors will not be verifying points when meeting with the applicant to complete the Eligibility Application.*
- If an applicant currently resides at least 200 miles outside of Jacksonville, NC, he or she must contact the Academic Counselor for the Dental programs at (910) 938-6248 before November 30, 2018, to discuss other arrangements

After completing the Eligibility Application:

1. Submit documentation to earn additional points by the January 25, 2019 deadline.
 - *Any documentation for additional points that is received after the given deadline, regardless of the date postmarked, will not be considered.*
2. Ensure updated transcripts for courses completed in the Fall 2018 semester are on file at Coastal Carolina Community College by January 25, 2019.
 - *Please be aware that if you are completing the math or chemistry course required to apply in the Fall 2018 semester and the transcript is not on file at Coastal by the deadline, regardless of the date postmarked, you will be ineligible to be considered for the 2019 Dental Hygiene program.*

Ranking and Selection of Dental Hygiene Qualified Applicants

Coastal Carolina Community College has a limited number of spaces available in its Dental Hygiene program. Every year the College receives applications from more qualified candidates than the program can accommodate. In order to be as fair as possible in making admission decisions among so many qualified applicants, Coastal has instituted a point system for ranking applicants.

- Applicants will be awarded points for grades received in specific Dental Hygiene related courses based on the point system that best fits their profile. There are two possible point systems:

Point System A - College classes

Point System B - High School classes

- Courses taken for points must be completed by the end of the Fall 2018 semester.
- Points will be awarded for classes completed with a grade of “C” or higher. Grades of “C-” will not receive points.
- Additional points may be awarded for Dental Assisting program GPA, current Dental Assistant Certification, full-time chairside dental assisting work experience, and the ACA 111 College Student Success or ACA 122 College Transfer Success course.
- The 18 highest-ranking applicants will be accepted into the Dental Hygiene program.
- An alternate list will consist of the next 18 highest-ranking applicants.
 - *Should a space become available prior to the start of the program, the next qualified alternate will be notified.*
- The following letters will be mailed to qualified applicants by February 28, 2019:
 - **Acceptance letter** – 18 highest-ranking applicants
 - **Alternate letter** – next group of 18 highest-ranking applicants
 - **Denial letter** – all other qualified applicants
- In the event that applicants have the same number of points, the applicant submitting his/her Dental Hygiene application first will be ranked higher (date and time will be recorded on the Dental Hygiene Eligibility Application form).
- Once an applicant accepts admission for any 2019 Allied Health program at Coastal, all applications on file for any other 2019 Allied Health Programs at Coastal will be cancelled.
- An applicant who, for any reason, does not enter the 2019 Dental Hygiene program must reapply for the 2020 program, attend a 2020 Dental Information Session, and meet all admission requirements to be considered for the 2020 Dental Hygiene program.

It is every applicant’s responsibility to notify the Admissions Office, as well as the Academic Counselor for the Dental programs, of any address and/or phone number changes.

Point System A

Points are awarded for grades received in college-level courses within the Dental Hygiene program.

Dental Hygiene Related Course	Substitutions**	Point Value		
		Grade: A, A- Lecture/Lab OR CLEP Score: 70+ OR AP SCORE: 5	Grade: B+, B, B- Lecture/Lab OR CLEP Score: 60-69 OR AP Score: 4	Grade: C+, C Lecture/Lab OR CLEP Score: 50-59 OR AP Score: 3
BIO 163 Basic Anatomy & Physiology (5 year time limit)*	BIO 168 AND BIO 169 (5 year time limit)*	8/3	4/2	3/1
BIO 175 General Microbiology (5 year time limit)*	BIO 275 (5 year time limit)*	8/3	5/2	3/1
CHM 130 General, Organic, & Biochemistry (5 year time limit)*		8/3	5/2	3/1
CIS 110 Intro to Computers		8	4	2
COM 120 Intro to Interpersonal Com	COM 231	8	4	2
ENG 111 Writing and Inquiry		8	4	2
SOC 240 Social Psychology	PSY 150 AND SOC 210	8	4	2
Humanities/Fine Arts (1)	Choose from list below	8	4	2

* Science courses (BIO 163 or BIO 168 & BIO 169; BIO 175 or BIO 275; and CHM 130) taken in/after the Fall 2014 semester are valid for the 2019 Dental Hygiene application process.

Substitution classes must be taken and passed with a minimum grade of a “C” prior to the start of the program.

Approved Humanities/Fine Arts for Dental Hygiene Program (Choose 1)		
ART 111 Art Appreciation**	HUM 130 Myth in Human Culture	PHI 215 Philosophical Issues**
ART 114 Art History Survey I**	HUM 160 Introduction to Film	PHI 240 Introduction to Ethics**
ART 115 Art History Survey II**	HUM 211 Humanities I	REL 112 Western Religions
DRA 111 Theatre Appreciation	HUM 212 Humanities II	REL 211 Intro to Old Testament
DRA 112 Theatre History I	MUS 110 Music Appreciation**	REL 212 Intro to New Testament
DRA 212 Theatre History II	MUS 112 Introduction to Jazz**	REL 221 Religion in America

** Approved as Universal General Education Transfer Component (UGETC) courses

(73 points possible for all eight related college courses)

- Applicants are **not** required to complete these courses prior to beginning the program. However, it is helpful to the applicant’s overall ranking to have completed as many of these courses as possible by the end of Fall 2018 for points.
- Applicants may be awarded points for equivalent courses completed at another accredited college with a grade of “C” or higher. **In order for these courses to be considered for points, transcripts must be received by 5:00 p.m. on January 25, 2019.**
- Grade points will be valued according to Coastal Carolina Community College’s grading scale and will be awarded by the letter grade on the transcript.
- Submission of AP or CLEP scores satisfies requirement for the course, and applicants may submit scores for points **OR** take the course for points **but may not receive points for both.**

Additional Points for Point System A

Dental Hygiene applicants may earn additional points for the following:

- A. Completion of *or* current enrollment in an ADA (American Dental Association) accredited Dental Assisting program
- B. Work experience
- C. Current DANB (Dental Assisting National Board) certification
- D. ACA 111 College Student Success or ACA 122 College Transfer Success

A. Dental Assisting Program

- The final cumulative GPA will be used for **graduates** of an ADA (American Dental Association) accredited Dental Assisting program.
- The fall semester GPA will be used for **currently enrolled** Dental Assisting students in an ADA accredited program if all of the courses required in the catalog for the fall semester have been successfully completed with a grade of “C” or higher. All DEN courses and related courses completed by the end of the fall semester will be counted in the GPA calculation only for the Dental Assisting Fall semester. Any points received for the fall GPA will be revoked if the applicant does not graduate from the Dental Assisting program. Revoking these points could result in removal from the Dental Hygiene acceptance list.

GPA	Points
3.75 - 4.00	14
3.50 - 3.74	9
3.00 - 3.49	5

- In the event an applicant has completed and graduated from an ADA-accredited Dental Assisting program, equivalent to the Dental Assistant II level, and the institution awarding the diploma/certification does not indicate a final cumulative GPA **OR** if the applicant has completed and graduated from an ADA-accredited Dental Assisting program and his/her final cumulative GPA is below a 3.00, two points will be awarded.

B. Work Experience

- Only work experience as a full-time chairside dental assistant will be counted.
- All work experience will be documented through the Employment Verification Form.
 - *It is the applicant's responsibility to send the form to the dentist(s).*
- The form needs to be faxed or mailed back to the academic counselor for the program and received by the January 25, 2019, application deadline.

Experience	Points
3 or more years	9
2 years	6
1 year	3

C. Dental Assisting National Board (DANB) Certification – 2 points

- Applicants must provide documentation of current DANB Certified Dental Assistant certification to the Academic Counselor for the Dental programs.
 - *It is the applicant's responsibility to make sure documentation has been received by the Academic Counselor for the Dental programs by the deadline.*

D. ACA 111 or ACA 122 – 2 points

- Applicants who opt to take ACA 111 or ACA 122 and receive an “A” in the course will earn two additional points.

= 100 Total Possible Points

Point System B

- Point System B applies to applicants who:
 - are still enrolled in their senior year of high school **OR**
 - who graduated 2016 or later and have not yet completed all classes in Point System A.
- High school course work may be submitted for points only if the course is worth 1 credit.
- If you will have completed all of the related courses by the end of Fall 2018, Point System A must be used for your application.
- Points are awarded for grades received in the following high school courses for the Dental Hygiene application:

High School Courses	Point Value For Course Grade	
	A	B
Biology	9	5
Advanced Biology OR Physics*	9	5
Chemistry OR Physics*	9	5
Algebra III OR Geometry OR Trigonometry OR Higher*	8	4
Algebra II	8	4
Algebra I	8	3
English III (11 th grade English) OR English IV (12 th grade English)*	7	3
English II (10 th grade English)	7	3

* Points will be awarded for **only one** course in each category.

Honors, AP, and IB designated courses with grades of “A” or “B” will receive one additional point in each category.

- Grade points will be valued according to Coastal Carolina Community College’s grading scale and will be awarded by the letter grade received on the transcript.
- Point System A and Point System B **cannot** be combined. If the applicant is eligible for consideration under both point systems, the higher point total will be used for ranking.
- High school equivalency scores will not be used to determine points. Only courses actually completed in high school, for which an applicant received an overall grade for performance, can be utilized to determine points.

(73 points possible for all eight high school courses)

Additional Points for Point System B

Dental Hygiene applicants eligible for consideration under Point System B may earn additional points for the following:

- A. High school class ranking
- B. Work experience
- C. Current DANB (Dental Assisting National Board) certification
- D. Health Science or Biomedical Technology courses

A. High School Class Ranking:

- Applicants are awarded points for their current or final senior year class ranking. There must be at least two students enrolled in the senior class for the year the applicant graduates.

Ranking	Points
1% - 5%	14
6% - 10%	10
11% - 15%	6
16% - 20%	4
21% - 25%	2
26% - 30%	1

B. Work Experience

- Only work experience as a full-time chairside dental assistant will be counted.
- All work experience will be documented through an Employment Verification Form. The applicant will send the form to the dentist(s).
- The form needs to be faxed or mailed back to the Academic Counselor for the Dental programs and received by the January 25, 2019 deadline.

Experience	Points
3 or more years	9
2 years	6
1 year	3

C. Dental Assisting National Board (DANB) Certification – 2 points

- Applicants must provide documentation of current DANB (Dental Assisting National Board) certification to the Academic Counselor for the Dental programs.

D. Health Science OR Biomedical Technology Courses – 2 points

- Applicants who have completed Health Science I and Health Science II **OR** Biomedical Technology I and Biomedical Technology II at the high school level, with a “B” or higher, will be able to earn up to an additional two points. One point will be given for each course taken (two points maximum).

= 100 Total Possible Points

Points Verification and Notification of Decisions

- The tabulation of points is completed after the January 25, 2019, deadline to submit documentation.
- Points Verification letters will be mailed to eligible applicants by February 11, 2019.
 - Eligible applicants will be given a specific time frame to be able to question or dispute the calculated point totals.
 - After that time, point calculations are considered accurate and final. Eligible applicants will no longer be able to question or dispute the calculated point totals.
- Decision letters will be mailed to eligible applicants by February 28, 2019.
 - Applicants who receive acceptance or alternate letters will also receive an Agreement. This form must be signed, dated, and returned by the deadline indicated in the letter and on the form.
 - Failure to submit this form by the deadline, regardless of the date postmarked, will make you ineligible for the Fall 2019 Dental Hygiene program.

Section 2: Dental Hygiene Program Information

Accreditation and Important Notes

Accreditation

Coastal Carolina Community College's Dental Hygiene program is accredited by the Commission on Dental Accreditation and has been granted accreditation without reporting requirements.

The Commission on Dental Accreditation will review complaints that relate to a program's compliance with the accreditation standards. The Commission is interested in the sustained quality and continued improvement of dental and dental-related education programs but does not intervene on behalf of individuals or act as a court of appeal for treatment received by patients or individuals in matters of admission, appointment, promotion or dismissal of faculty, staff or students.

A copy of the appropriate accreditation standards and/or the Commission's policy and procedure for submission of complaints may be obtained by contacting the Commission at 211 East Chicago Avenue, Chicago, IL 60611-2678 or by calling 1-800-621-8099 extension 4653.

Important Notes

1. Candidates accepted to the Dental Hygiene program must attend an orientation/registration meeting in June 2019.
2. Candidates accepted to the Dental Hygiene program must upload the Student Medical Form, dental and eye examination forms, a copy of their American Heart Association CPR card, drug screen, background check, and all required titers and vaccination documentation to the CastleBranch program.
3. Dental Hygiene students must be aware of the importance of regular class attendance in order to be successful in their classes. Applicants should coordinate doctor appointments and vacations with college holidays and breaks. Also, it is vital to have child care arrangements worked out in advance in case of children's illnesses, teacher work days, etc. If excess absences are accumulated, then a Dental Hygiene student will be dropped from the program in accordance with the attendance guidelines in the College Catalog.
4. Dental Hygiene students are strongly advised to limit the number of hours they are employed in order to maximize their potential for academic success in the Dental Hygiene program.
5. Course substitutions must be completed prior to the start of the program. Once a student has started in the Dental Hygiene program, all Dental Hygiene and related courses not previously completed must be taken as listed in the student's catalog of record. Exceptions must be approved by the Dental Department Head.
6. **Health Care Providers who test positive for Hepatitis or HIV must notify:**

**Chief, Communicable Disease Control Section
Post Office Box 27687
Raleigh, NC 27611-7687**

Dental Hygiene Program Goals

1. To provide a student-centered teaching environment that engages the students as active learners.
2. To educate dental hygiene students in the ethical, legal, and competent practice of dental hygiene.
3. To comprehensively prepare students with the knowledge and skills to assess, formulate a dental hygiene diagnosis, plan, implement, and evaluate dental hygiene care for the individual and the community.
4. To prepare dental hygiene graduates who provide patient-centered, comprehensive, evidence-based dental hygiene care.
5. To develop the interpersonal and patient-centered skills to interact effectively with diverse populations.
6. To promote professional growth, scientific inquiry, and an appreciation for lifelong learning.
7. To educate students on current technologies and the skills necessary to adapt to a rapidly changing healthcare system.
8. To engage students in the promotion of dental health ideals through service to the community and involvement with professional organizations.

Scope of Practice for Dental Hygienists

Dental hygienists licensed in the State of North Carolina may perform all functions of a dental hygienist as described by the North Carolina Practice Act.

Dental Hygiene Employment Opportunities

There are a variety of employment opportunities for graduates of the Dental Hygiene program. These options include, but are not limited to, the following:

- Private Practice – General Dentistry and Specialties Contract Services for Military Installations
- State Institutions – Prison System, Public Health Organizations, Special Needs Organizations
- Supply Companies/Sales
- Consulting

Dental Hygiene Curriculum Description

The Dental Hygiene curriculum prepares individuals with the knowledge and skills to assess, plan, implement, and evaluate dental hygiene care of the individual and the community.

Students will learn to prepare the operatory, take patient histories, note abnormalities, plan care, teach oral hygiene, clean teeth, take x-rays, apply preventive agents, complete necessary chart entries, and perform other procedures related to dental hygiene care.

Graduates of this program may be eligible to take national and state/regional examinations for licensure which are required to practice dental hygiene. Employment opportunities include dental offices, clinics, schools, public health agencies, industry, and professional education.

Coastal Carolina Community College offers the Dental Hygiene program as an Associate in Applied Science degree. The appropriate course work is listed below.

			Hours Per Week			
			Class	Lab	Clinic	Credit
FALL SEMESTER (1st Year)						
BIO	163	Basic Anatomy and Physiology	4	2	0	5
CHM	130	General, Organic and Biochemistry	3	0	0	3
CHM	130A	General, Organic and Biochemistry Lab	0	2	0	1
CIS	110	Introduction to Computers	2	2	0	3
DEN	110	Orofacial Anatomy	2	2	0	3
DEN	111	Infection/Hazard Control	2	0	0	2
DEN	120	Dental Hygiene Preclinic Lecture	2	0	0	2
DEN	121	Dental Hygiene Preclinic Lab	0	6	0	2
			15	14	0	21
SPRING SEMESTER (1st Year)						
BIO	175	General Microbiology	2	2	0	3
DEN	112	Dental Radiography	2	3	0	3
DEN	130	Dental Hygiene Theory I	2	0	0	2
DEN	131	Dental Hygiene Clinic I	0	0	9	3
DEN	222	General and Oral Pathology	2	0	0	2
DEN	223	Dental Pharmacology	2	0	0	2
			10	5	9	15
SUMMER SEMESTER (1st Session)						
DEN	123	Nutrition/Dental Health	2	0	0	2
DEN	140	Dental Hygiene Theory II	1	0	0	1
DEN	141	Dental Hygiene Clinic II	0	0	6	2
			3	0	6	5
FALL SEMESTER (2nd Year)						
DEN	124	Periodontology	2	0	0	2
DEN	220	Dental Hygiene Theory III	2	0	0	2
DEN	221	Dental Hygiene Clinic III	0	0	12	4
DEN	224	Materials and Procedures	1	3	0	2
DEN	232	Community Dental Health	2	3	0	3
ENG	111	Writing & Inquiry	3	0	0	3
			10	6	12	16
SPRING SEMESTER (2nd Year)						
COM	120	Interpersonal Communication	3	0	0	3
DEN	230	Dental Hygiene Theory IV	1	0	0	1
DEN	231	Dental Hygiene Clinic IV	0	0	12	4
DEN	233	Professional Development	2	0	0	2
SOC	240	Social Psychology	3	0	0	3
		Humanities/Fine Arts Elective	3	0	0	3
			12	0	12	16
Total Semester Hours:						73

Academic Regulations

Once accepted in the Dental Hygiene program, students must meet the following academic standards:

- Maintain grades of “C+” (77%) or higher on all dental (DEN prefix) courses. For science courses, students must maintain a grade of “C” (73%) or higher. For all other related courses, students must maintain a grade of “C-” (70%) or higher. Students will be disenrolled if requirements are not met.
- Students must complete all the courses no later than the semester they are scheduled in the College Catalog. Failure to do so will result in dismissal from the program.
- The possible transfer of dental (DEN prefix) courses will be evaluated according to written college guidelines. General Education courses in the dental programs are transferable according to the guidelines of the Comprehensive Articulation Agreement. The transferability of dental (DEN prefix) courses is at the discretion of the receiving institution.

Readmission/Transfer Procedure

A student requesting consideration for readmission or transfer must have an overall GPA of at least 2.0. The full readmission policy may be found in the current *Dental Hygiene and Dental Assisting Policies and Procedures Manual*.

- Anyone interested in readmission or transfer must contact the Dental Department Head.
- The decision will be made by the Dental Programs Admission Selection Committee and will only be considered on a space-available basis.

Tuition and Expenses (Approximate Costs)

Tuition	\$5,233.00	(5 semesters)
Scrubs, Lab Coats, Shoes	400.00	
Liability Insurance	32.00	(\$16.00 per year x 2)
Books	1,350.00	
Instruments	1,440.00	
Dental Handpiece	1,200.00	
Dental Hygiene Association Dues	130.00	(\$65.00 per year x 2)
Vaccines/Titers	1,010.00	
Health Exams (Eye, Dental, Physical)	600.00	
Dental Hygiene National Board & Review	860.00	
CPR	120.00	
Travel	200.00	
State Board	1,550.00	
Fetal Monitor (if pregnant)	230.00	
Drug Screen and Criminal Background Check	<u>82.00</u>	
TOTAL	\$14,437.00	

Costs listed above are estimates and subject to change. In-state tuition rate is based on \$76.00 per credit hour plus student fees. Tuition rates are determined by the North Carolina General Assembly and are subject to change at their discretion.

- Methods of payment: check, cash, money order, financial aid, scholarship, Visa, Mastercard, Discover, or American Express.
- Applicants should complete FAFSA; North Carolina Student Loan Program for Health, Science, and Mathematics form; Coastal scholarship form; and other scholarship forms as soon as possible.
- Applicants should consider other related expenses and issues such as transportation and gas, as well as child care and family responsibilities.
- Candidates who are admitted into the Dental Hygiene program will need a Real ID to participate in clinical rotations aboard Camp Lejeune.

Program-Related Requirements

Cardiopulmonary Resuscitation

All Dental Hygiene students must be certified in American Heart Association Health Care Provider Level cardiopulmonary resuscitation (CPR) at intervals not to exceed two (2) years. A copy of such certification must be uploaded into the immunization tracker system before the first day of class. Certification must be maintained through graduation. Documentation must be on file for any student who is medically or physically unable to perform such services.

Communicable Disease Statement

Although there are no documented cases of the occupational spread of HIV to dental workers, students enrolled in the Dental Hygiene program are at a slight risk of exposure to blood and body fluids and the potential does exist for transmission of bloodborne and other infectious diseases during patient care activities. The risk of HIV disease transmission from dental patients to members of the dental team is extremely low. Nevertheless, there is some small potential for this to occur. The Americans with Disabilities Act forbids discrimination against patients with HIV; therefore, students are required to treat all patients assigned, regardless of the disease state of the patient. Refusal to treat any patient may affect the student's academic success.

Students who enter the Dental Hygiene program will be required to read and sign a communicable disease statement and waiver of liability form. This form will become a part of the student's permanent record and will state that the student:

1. Has been informed of his or her risk for exposure to blood and body fluids;
2. Understands the potential for transmission of bloodborne diseases during patient care activities; and,
3. Agrees to service all patients that are assigned to him or her.

The student and a witness must sign the communicable disease statement. Students who are minors must have the form signed by a parent or legal guardian.

Training in Infection Control Procedures

No student will be allowed to deliver patient services in any setting until he or she has been instructed in infection control (as per OSHA guidelines) and has mastered material on safety and/or universal precautions with satisfactory accuracy. Following mastery of infection control skills and under faculty supervision, each student will be expected to provide services for patients with health deviations, including patients with HIV/HBV and other blood borne/infectious diseases, as part of routine clinical/lab curriculum experiences.

North Carolina State Board Examination

Dental Hygiene students should be aware that the following questions must be answered when completing the North Carolina State Board of Dental Examiners Application for Licensure to Practice Dental Hygiene.

- “Have you ever been summoned, arrested, taken into custody, indicted, convicted or tried for, or charged with, or pleaded guilty to the violation of any law or ordinance or the commission of any felony or misdemeanor (excluding traffic violations), or have you been requested to appear before any prosecuting attorney or investigative agency in any matter? (Include all such incidents no matter how minor the infraction or whether guilty or not.) Although a conviction may have been expunged from the records by order of the court, it nevertheless must be disclosed in your answer to this question.”

_____ Yes _____ No

- “Within the last ten (10) years, have you been addicted to or received treatment for drugs, alcoholism, or afflicted with a serious communicable disease?”

_____ Yes _____ No

“If yes, give full details of your treatment.”

- “Have you ever been denied admission to any college or school for cause that reflects adversely on your character?”

_____ Yes _____ No

- “Have you been dropped, suspended, expelled, or disciplined by any school or college for any cause whatsoever?”

_____ Yes _____ No

“If yes, please list on a separate sheet of paper the date, school and nature of cause.”

<http://www.ncdentalboard.org/PDF/credapldhonlineRev07new.pdf>

Please contact the board office if you have any questions.

Mailing Address: 507 Airport Blvd, Suite 105, Morrisville, NC 27560-8200
E-Mail Address: info@ncdentalboard.org
Web Address: www.ncdentalboard.org
Phone Number: (919) 678-8223
Fax Number: (919) 678-8472

All applicants for the North Carolina State Board Examination are subject to criminal background checks. Also, employers may require drug testing.

Financial Aid Information

Federal Aid Sources

- Free Application for Federal Student Aid (FAFSA)
 - Student Services staff provide assistance with filling out the FAFSA.
 - You may contact the Financial Aid Office at (910) 938-6332.
 - Financial Aid services are available for students Monday, 8:00 a.m. – 7:30 p.m. and Tuesday through Friday, 8:00 a.m. – 5:00 p.m.
 - You will need several documents to apply for the FAFSA online.
 - 2016 federal tax returns
 - 2016 W-2's
 - Apply online as soon as possible at www.fafsa.gov. Awards are made until funds are depleted.

State Aid Sources

- Workforce Innovation and Opportunity (WIOA)
 - Human Services provides assistance with applying for the WIOA scholarship. They are located in the Kenneth B. Hurst Continuing Education Building, room 109.
 - They can be contacted Monday through Friday, 8:00 a.m. – 5:00 p.m. at (910) 938-6258.
 - You will need to have completed the FAFSA.
 - The scholarship can provide assistance for childcare and uniforms.

Local Aid Sources

- Coastal Carolina Community College Scholarships
 - Scholarships are available from the College Foundation Office in the James L. Henderson, Jr. Administration Building to Coastal students who qualify under specific criteria.
 - All applicants are required to complete the FAFSA in order to be considered for this financial assistance.
 - For a complete listing of Foundation scholarships available for Coastal students, please visit the College Foundation Office in the James L. Henderson, Jr. Administration Building or call (910) 938-6792.

Go online to www.CFNC.org for more financial aid opportunities and information.

Financial Aid Web Sites

www.FinAid.org

Comprehensive Financial Page

www.CFNC.org

Financial Aid for North Carolinians

www.CareersAndColleges.com

Scholarship Search

www.CollegeNET.com

Scholarship Search

www.CollegeScholarships.com

Scholarship Search

www.FastWeb.com

Scholarship Search

www.Scholarships.com

Scholarship Search

www.SuperCollege.com

Scholarship Search

www.NationalMerit.org

National Merit Scholarship

www.SallieMae.com

Private Alternative Loan

www.CollegeAnswer.com

SallyMae College Answer

www.WellsFargo.com/student

Private Alternative Loans

www.StudentAid.ed.gov

US Department of Education Federal Student Aid

www.ed.gov/ThinkCollege

US Department of Education Think College

www.NAAS.org

National Academy of American Scholars

www.GoCollege.com

Go College: The Collegiate Web Source

http://apps.collegeboard.com/cbsearch_ss/welcome.jsp

The College Board

www.Scholarship-Page.com

The Scholarship Page

Other Career Resources

www.BLS.gov/oco/home.htm

Bureau of Labor Statistics

www.ecu.edu/e3careers

ECU Student Professional Development

www.NCHealthCareers.com

NC Health Careers

Appendices: Forms and Worksheets



444 Western Boulevard
Jacksonville, North Carolina 28546-6816
Phone (910) 455-1221
Fax (910) 455-2767
dentaladmissions@coastalcarolina.edu

Dental Hygiene Program Employment Verification Form

_____ has applied for the Dental Hygiene program
(Current/former Employee's name and last 4 of Social Security number)
and has provided your name as an employer. Please take a few moments to complete this form and return it directly from your office to Coastal. Thank you for your assistance!

Verification of Full-Time Work Experience as a Chairside Dental Assistant

Average number of hours worked per week: _____

Total number of years and months employed: _____ year(s) _____ month(s)

Dates of full-time employment: ____/____/____ to ____/____/____

Employer's name _____
(please print)

Phone (____) _____ - _____

Date _____

Signature of Employer _____

**Please return this completed form to the admissions office by mail or fax to
Attn: Dental Counselor before January 25, 2019.**

Students, it is your responsibility to verify the form was received by the due date. Please call (910) 938-6248 or email dentaladmissions@coastalcarolina.edu to verify that the form was received.

An Equal Opportunity Employer

Dental Hygiene Applicant Points Worksheet – Point System A

(To be used by applicant to track course completion and points earned)

College Coursework (Point System A)			
Related Courses or Equivalent	Year	Grade	Points
BIO 163 <i>OR</i> BIO 168 <i>AND</i> BIO 169*			
BIO 175 <i>OR</i> BIO 275*			
CHM 130*			
CIS 110			
COM 120 <i>OR</i> COM 231			
ENG 111			
SOC 240 <i>OR</i> PSY 150 <i>AND</i> SOC 210			
Fine Arts/Humanities Elective:			

* Only science courses (BIO 163 or BIO 168 & 169; BIO 175 or BIO 275; and CHM 130) taken in/after the Fall 2014 semester are valid for the 2019 Dental Hygiene application process.

Total points for related coursework: _____

Additional Points

- Dental Assistant Work Experience _____ X _____ (yrs) = _____
- DA Program GPA (GPA = _____) _____
- Currently Certified Dental Assistant _____
- ACA 111 or ACA 122 _____
- TOTAL POINTS** _____

For Reference (Point System A)

Dental Hygiene Related Course	Substitutions	Point Value		
		Grade: A, A- Lecture/Lab OR CLEP Score: 70+ OR AP SCORE: 5	Grade: B+, B, B- Lecture/Lab OR CLEP Score: 60-69 OR AP Score: 4	Grade: C+, C Lecture/Lab OR CLEP Score: 50-59 OR AP Score: 3
BIO 163 Basic Anatomy & Physiology (5 year time limit)	BIO 168 AND BIO 169 (5 year time limit)*	8/3	4/2	3/1
BIO 175 General Microbiology (5 year time limit)	BIO 275 (5 year time limit)	8/3	5/2	3/1
CHM 130 General, Organic, & Biochemistry (5 year time limit)		8/3	5/2	3/1
CIS 110		8	4	2
COM 120	COM 231	8	4	2
ENG 111		8	4	2
SOC 240	PSY 150 AND SOC 210	8	4	2
Humanities/Fine Arts (1)	Choose from list below	8	4	2

Additional Points

- Dental Assisting program:

GPA	Points
3.75 - 4.00	14
3.50 - 3.74	9
3.00 - 3.49	5

- Work experience

Experience	Points
3 or more years	9
2 years	6
1 year	3

- DANB Certification (Dental Assisting Certification) - 2 points

- ACA 111 or ACA 122 - 2 points for "A" only

Dental Hygiene Applicant Points Worksheet – Point System B

(To be used by applicant to track course completion and points earned)

High School Coursework (Point System B):			
Course	Grade	+ 1 Point <small>(Honors, AP, or IB "A" or "B")</small>	Points
Biology			
Chemistry OR Physics*			
Advanced Biology OR Physics*			
Algebra I			
Algebra II			
Algebra III OR Geometry OR Trigonometry OR higher*			
10 th Grade English			
11 th Grade English OR 12 th Grade English*			

* Points will be awarded for **only one** course in each category

For the purposes of North Carolina Common Core Integrated Math courses, the following are equivalents under Point System B: Math I = Algebra I, Math II = Geometry, Math III = Algebra II.

Total points for related coursework: _____

Additional Points

- Dental Assistant Work Experience _____ X _____ (yrs) = _____
- High School Class Ranking (Ranking % _____) _____
- Currently Certified Dental Assistant _____
- Health Science courses or Biomedical Technology courses _____

TOTAL POINTS _____

For Reference (Point System B)

Honors, AP, and IB designated courses with grades of “A” or “B” will receive one additional point.

High School Courses	Point Value For Course Grade	
	A**	B**
Biology	9	5
Advanced Biology OR Physics*	9	5
Chemistry OR Physics*	9	5
Algebra III OR Geometry OR Trigonometry OR higher*	8	4
Algebra II	8	4
Algebra I	8	3
English III (11 th grade English) OR English IV (12 th grade English)*	7	3
English II (10 th grade English)	7	3

* Points will be awarded for **only one** course in each category

Honors, AP, and IB designated courses with grades of “A” or “B” will receive one additional point in each category.

For the purposes of North Carolina Common Core Integrated Math courses, the following are equivalents under Point System B: Math I = Algebra I, Math II = Geometry, Math III = Algebra II.

Additional Points

- Work experience

Experience	Points
3 or more years	9
2 years	6
1 year	3

- High school class ranking

Ranking	Points
1% - 5%	14
6% - 10%	10
11% - 15%	6
16% - 20%	4
21% - 25%	2
26% - 30%	1

- DANB Certification (Dental Assisting Certification) - 2 points
- Health Science courses **OR** Biomedical Technology courses at high school level, with a grade of "B" or higher - 2 points

Notes

Notes
