



Online Course Acknowledgement Form

Before enrolling in an online course, students must:

- Have a working knowledge of the Internet, email, and basic word processing skills.
- Have continuous access to a computer with a reliable connection to the Internet.

Computers are available on campus: (Learning Resource Center)	M-Th F S	7:00am-9:30pm 7:00am-5:00pm 9:00am-5:00pm
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There are various other computer labs available to students across campus. Contact the Help Desk at 910.938.6123 for more information.

- Be highly self-motivated and self-directed. Coastal's online courses are equivalent to traditional courses in academic rigor and student requirements. Students should not view an online course as "easier" than traditional courses. In fact, successful students often find online classes to be more challenging than traditional classes, due to the additional reading and personal discipline that is required. *Before attempting an online class, it is **highly recommended** that the student has successfully completed, or placed out of, all developmental courses. Online classes require advanced reading comprehension skills. These classes are intensive in reading and writing.*

After enrolling in an online course, students must:

- Purchase all the required course materials, including the textbook(s), access codes, etc.
- Log into the class on the **first day** of the semester (courses are available at noon). Continual participation within the course is **essential**, with most courses requiring weekly interaction. The attendance policy found in the College Catalog applies to online courses as well; how it will be measured can be found in each course's syllabus. Many documents will be posted for a limited time and it is the student's responsibility to keep up with the course calendar and specific due dates.
- During the semester, communicate with the instructor, and other students in the course, utilizing the **College's** student email system, in which you will be assigned a student address.

Coastal has a written procedure for protecting the privacy of students enrolled in distance learning. These procedures are included in the College Catalog and on the website at <http://www.coastalcarolina.edu/distance-learning/privacy-protection/>.

Student identification is verified by a secure login and passcode. Coastal does not charge any additional fees associated with the verification of student identity.

By signing this form, you are acknowledging all requirements as outlined above and that you understand that some online courses may require proctored exams or have other special requirements such as specific software needs. You agree to review and abide by the special requirements for your online course(s) as published on the College's website under Distance Learning as "Online Course Requirements" and at the following URL: <http://www.coastalcarolina.edu/distance-learning/online-courses/>.

Student Signature: _____

Date: _____

Printed Name: _____

ID#: _____