



444 Western Boulevard  
Jacksonville, North Carolina 28546-6816  
Phone (910) 455-1221

## **FEDERAL BACKGROUND CHECK AUTHORIZATION** **CONSENT FORM FOR REGISTRATION IN CCC CLASSES OFFERED** **ABOARD MCB, CAMP LEJEUNE OR MCAS, NEW RIVER**

The Marine Corps officials at Base at Camp Lejeune (MCB, Camp Lejeune) and the Marine Corps Air Station at New River (MCAS, New River) have increased security requirements for civilians and contractors wishing to conduct commercial, educational or related business activities aboard these Military installations. As a result, civilian students wishing to participate in curriculum extension courses or practicum experiences (at any of the Base sites) will need to participate in a Federal Background Check, to include criminal background and driving record, as part of their enrollment process. The background checks will be conducted at no cost for all prospective students and will only be effective for the specific term of enrollment aboard the base. Students who do not wish to participate are encouraged to check with the College for possible alternative course scheduling options.

The decision regarding access is made by the certifying officials at the military installation, and is final. Upon notification that a student is denied access, s/he will be immediately notified, and the College will work with the student to help him/her meet his/her enrollment goals, selecting from courses other than those offered aboard the installations.

**PLEASE NOTE:** ACCESS TO MILITARY INSTALLATIONS REQUIRES FEDERALLY ENDORSED IDENTIFICATION DOCUMENTS. **AN NC REAL ID IS REQUIRED FOR ACCESS.** \*\*

\*\* In the absence of a REAL ID, two alternate forms of acceptable identification required. A complete list of these documents is listed on the reverse side.

### **REQUIRED ELEMENTS FOR BACKGROUND CHECK**

**Student's Full Name** \_\_\_\_\_  
(Please print) First Middle Last (Maiden Name, if applicable)

**Date of Birth** \_\_\_/\_\_\_/\_\_\_ **State/DL#:** \_\_\_ **Soc. Sec. Number** \_\_\_-\_\_\_-\_\_\_  
Month / Day / Year

**Complete/Current Address** \_\_\_\_\_  
(Road/Street Name & Number, Apartment #, etc.)  
\_\_\_\_\_  
City State Zip Code

***By my signature, I am granting personal consent for the College to provide my personal information to the designated officials aboard the military installation for the expressed purpose of securing entry aboard the MCB, Camp Lejeune or the MCAS, New River installations for educational purposes.***

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_/\_\_\_/\_\_\_  
(Signature Required to Process Report)

**Phone Number:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Home (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell

**PLEASE RETURN FORM IN PERSON TO: TAMMY MORLEY, STUDENT SERVICES BUILDING**  
**OR FAX TO (910) 455-2767.**

(Per MARADMIN 390/17)

#### 4. ADMINISTRATION.

4.A. The following forms of identification are approved as alternate forms of identification in the absence of a Real ID Act compliant driver's license or identification card:

4.A.1. U.S. Passport

4.A.2. U.S. Passport Card

4.A.3. U.S. Coast Guard Merchant Mariner Card

4.A.4. Personal Identity Verification (PIV) Card

4.A.5. Personal Identification Verification-Interoperable (PIV-I) Card

4.A.6. U.S. State Department Drivers License

4.A.7. Veterans Health Identification Card (Issued by the U.S. Department of Veterans Affairs)

4.A.8. U.S. Permanent Resident Card (Form I-551)

4.A.9. U.S. Certificate of Naturalization or Certificate of Citizenship (FORM N-550)

4.A.10. Department of Homeland Security Employment Authorization Document (FORM I-766)

**The Contractor Vetting Office will accept a Federal or State issued Driver's License that is not *REALID ACT* compliant, in conjunction with any of the above-listed forms of ID to verify that the applicant is not operating a motor vehicle on a revoked or suspended license.**