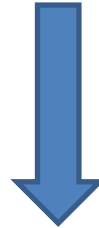


How to Register Online for New Students

Accessing MyCCCC Portal:

MyCCCC is the main portal for many of the services at Coastal Carolina Community College at [Http://www.coastalcarolina.edu](http://www.coastalcarolina.edu). From this page, you will be able to access resources you may need on a day-to-day basis, such as:

- Student Email
- Blackboard
- **WebAdvisor**
- Library Resources
- Office 365



You will be taken to the MyCCCC Login page. Begin by logging in with your username and default password by clicking **“Login”**

NEW STUDENT USERNAME AND PASSWORD:

Your username will be your first name, last name, and the last 3 digits of your Coastal ID all together and in lower case.

*For example, if your name is Jason Jones and your Coastal ID is 1234567,
your username would be jasonjones567*

Your Coastal ID can be found on the upper left portion of your registration form or on your Coastal ID card.

Your default password will be ‘Coastal’ followed by the last 3 digits of your Coast ID.

Using our example above, your password would be Coastal567

You will then be presented with a series of challenge questions. Continue walking through the step-by-step process to set your account. Lastly, you will be prompted to change your password that fits our complexity pattern and confirm it. After successfully changing your password, click “Click here to continue logging in”.

Congratulation! You have completed the MyCCCC enrollment process and can begin using your new account to register for your next semester courses once the registration window opens.

How to Register Online for New Students

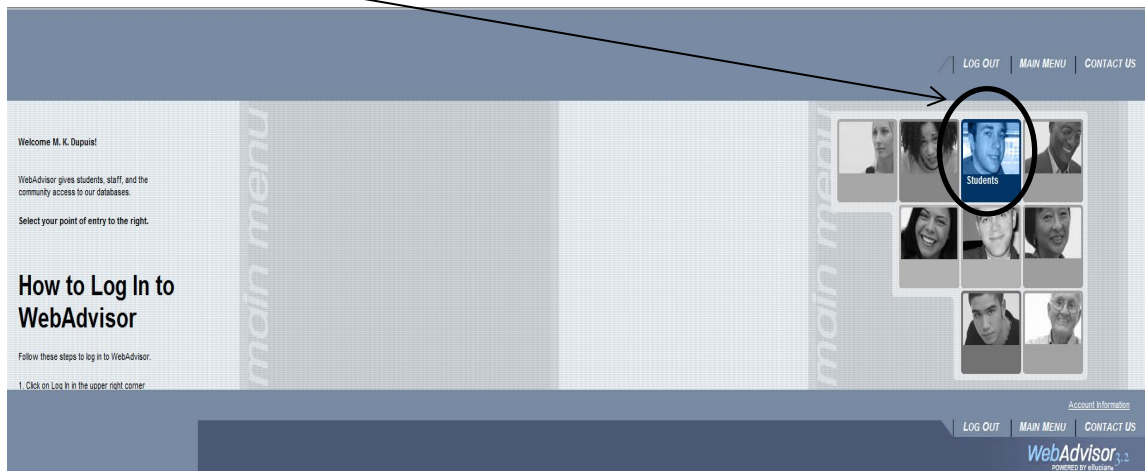
Listed below is a guideline to help walk you through online registration step by step. If you plan to register for both summer and fall courses, you must complete your summer registration prior to starting your fall registration.

Helpful Hints for Registration:

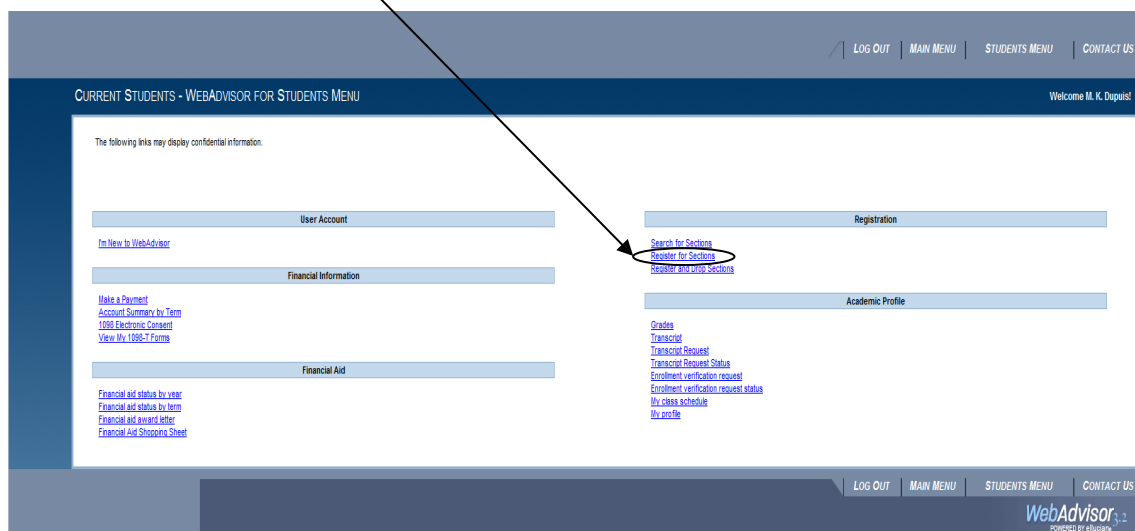
- ✓ Review your current CCCC transcript located in your WebAdvisor under Academic Profile (refer to #3 screen image below)
 - This can be helpful to determine if you have the prerequisite required for the course for which you plan to register or to determine if a course needs to be retaken.
- ✓ Compare your CCCC transcript to your program of study located in the College Catalog (<https://www.coastalcarolina.edu/academics/catalogs-schedules/>)
 - This will guide you in selecting courses within your program of study.

Step-by-Step Directions

1. Log into WebAdvisor
2. Click on “Students”

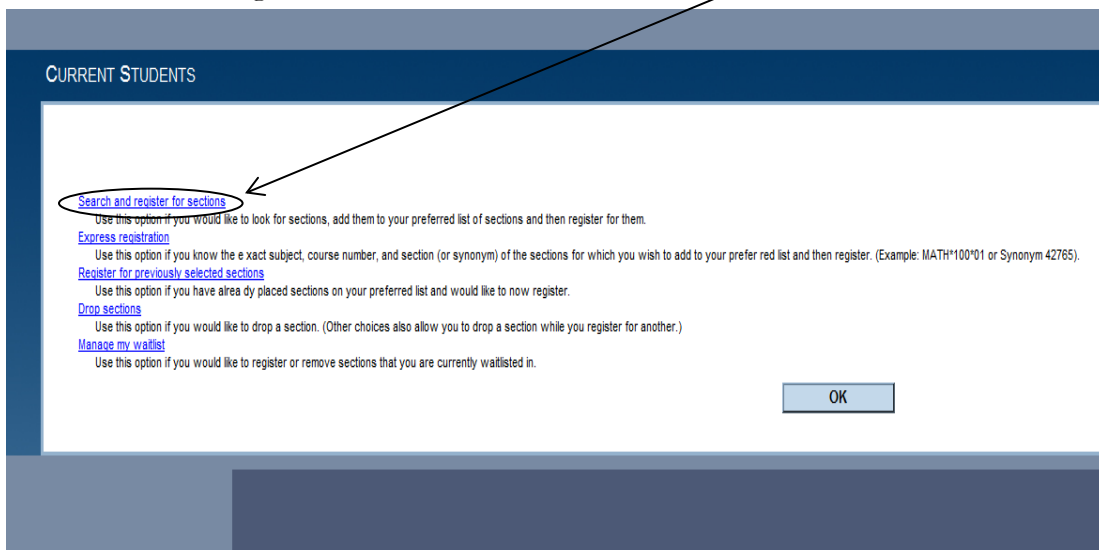


3. Select “Register for Sections”



How to Register Online for New Students

4. Select "Search and Register for Sections"



CURRENT STUDENTS

[Search and register for sections](#)
Use this option if you would like to look for sections, add them to your preferred list of sections and then register for them.

[Express registration](#)
Use this option if you know the exact subject, course number, and section (or synonym) of the sections for which you wish to add to your preferred list and then register. (Example: MATH*100*01 or Synonym 42765).

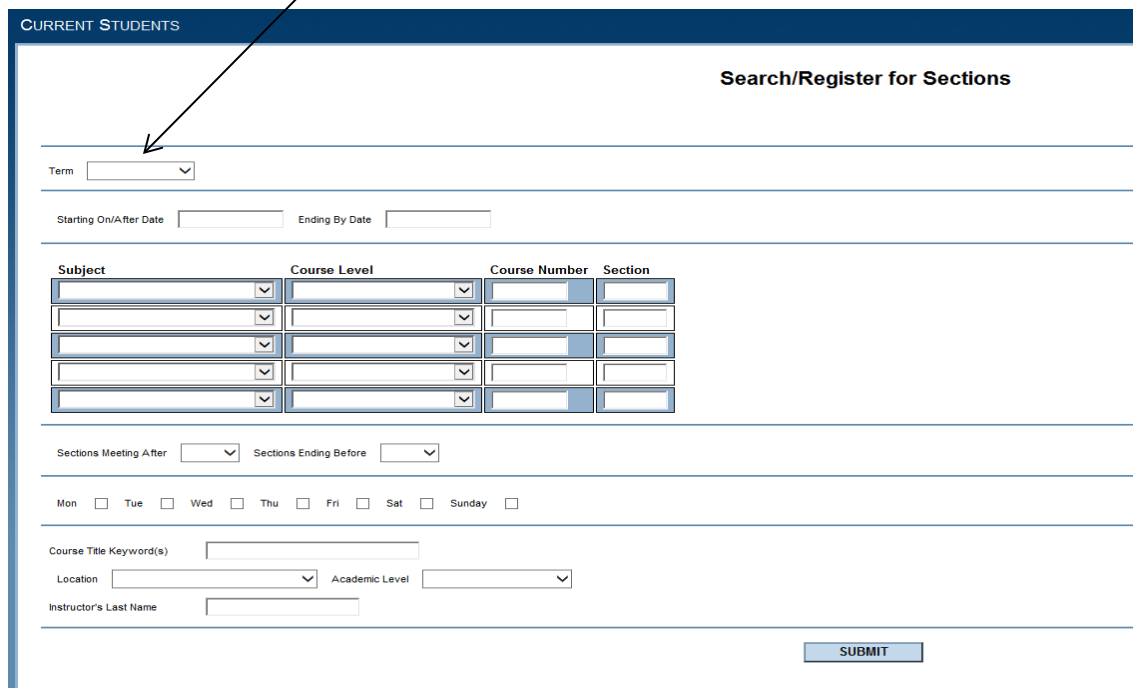
[Register for previously selected sections](#)
Use this option if you have already placed sections on your preferred list and would like to now register.

[Drop sections](#)
Use this option if you would like to drop a section. (Other choices also allow you to drop a section while you register for another.)

[Manage my waitlist](#)
Use this option if you would like to register or remove sections that you are currently waitlisted in.

OK

5. Select "Term" of registration from the drop down box (As a reminder: Summer 2020 should be completed prior to registering for Fall 2020)



CURRENT STUDENTS

Search/Register for Sections

Term

Starting On/After Date Ending By Date

Subject	Course Level	Course Number	Section
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon Tue Wed Thu Fri Sat Sunday

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

SUBMIT

How to Register Online for New Students

6. Searching for registration sections allow users to be as general or specific as they wish. Users can select “Subject”, “Course Number”, and fill in “Section” (if known).
 - a. Section Example: Selecting ENG and 111 from drop down and typing in 01 and “Submit” will generate:

ENG 111 01 Writing & Inquiry M-Th 08:00 AM - 09:00
 - b. Course Number Example: Selecting ENG and 111 generate from the down will generate:

ENG 111 01 Writing & Inquiry M-Th 08:00 AM - 09:00 AM

ENG 111 02 Writing & Inquiry M-Th 09:30 AM- 10:30 AM

ENG 111 03T Writing & Inquiry M-Th 09:30 AM- 10:40 AM
 - c. Course Example: Selecting ENG from the drop down will bring up all ENG courses offered for the term specified

Note – CIS 070, 110, 115 are listed under Information Systems; ACA 111, 122, and 090 are listed under Academic Related; DMA’s are listed under Developmental Math (Summer 2020 only)

CURRENT STUDENTS

Search/Register for Sections

Term CU Summer 2020

Starting On/After Date Ending By Date

Subject	Course Level	Course Number	Section
English		111	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Sections Meeting After Sections Ending Before

Mon Tue Wed Thu Fri Sat Sunday

Course Title Keyword(s)

Location Academic Level

Instructor's Last Name

7. Check the box for the course and section you are selecting, and click “Submit” if correct.

CURRENT STUDENTS Welcome M. K. Dupuis!

Section Selection Results

Narrow my search

Re-sort my results TERM Term, Section Name

Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity	Credits	CEUs
<input checked="" type="checkbox"/>	Summer 2017	Open	ENG-112-3901, 152002, Writing/Research in the Disc	Coastal Carolina Man Campus	05/22/2017-09/05/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday 12:00PM - 01:00PM, Math and Science Technology, Room 201	To be Announced		3.00	

How to Register Online for New Students

- Select "Register" from the Action drop down menu

IMPORTANT: All new registrations and drops will be finalized when you click submit. You will be provided with a receipt of your actions.

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WELCOME M. K. DUPUIS

Register and Drop Sections

Name: Michele K. Dupuis

Action for ALL Pref. Sections (or choose below):

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/Capacity	Credits	CEUs
<input type="checkbox"/>	Summer 2017	ENG-112-990 (S2002) Writing/Research in the Disc	Coastal Carolina Main Campus	05/22/2017-08/08/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday 12:00PM - 01:00PM, Math and Science Technology, Room 201	To be Announced		3.00	
<input type="checkbox"/>	Spring 2017	HS-121-990 (S2000) Western Civilization I		03/09/2017-05/10/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday Times to be Announced/Online, Room NA	To be Announced		3.00	

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>	Summer 2017		ENG-112C-990 (S2003) General Biology I	Coastal Carolina Main Campus	05/22/2017-08/08/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday 08:00AM - 09:00AM, Math and Science Technology, Room 201	To be Announced	3.00	
<input type="checkbox"/>	Spring 2017		ENG-111-990 (S1999) Writing and Inquiry		03/09/2017-05/10/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday Times to be Announced/Online, Room NA	To be Announced	3.00	

If one of my choices is not available
 ALL Allow me to adjust all

- Click "Submit"

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/Capacity	Credits	CEUs
<input type="checkbox"/>	Summer 2017	ENG-112-990 (S2002) Writing/Research in the Disc	Coastal Carolina Main Campus	05/22/2017-08/08/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday 12:00PM - 01:00PM, Math and Science Technology, Room 201	To be Announced		3.00	
<input type="checkbox"/>	Spring 2017	HS-121-990 (S2000) Western Civilization I		03/09/2017-05/10/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday Times to be Announced/Online, Room NA	To be Announced		3.00	

Current Registrations

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>	Summer 2017		ENG-112C-990 (S2003) General Biology I	Coastal Carolina Main Campus	05/22/2017-08/08/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday 08:00AM - 09:00AM, Math and Science Technology, Room 201	To be Announced	3.00	
<input type="checkbox"/>	Spring 2017		ENG-111-990 (S1999) Writing and Inquiry		03/09/2017-05/10/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday Times to be Announced/Online, Room NA	To be Announced	3.00	

If one of my choices is not available
 ALL Allow me to adjust all

- You have completed the registration process when you see the statement "The following requests have been processed."

CURRENT STUDENTS

WELCOME M. K. DUPUIS

Registration Results

ENG-112-990 - Student 0640220 has no Registered Priority. Term 2017SU requires one

The following request(s) have been processed:

Term	Status	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Summer 2017	Registered for this section		ENG-112-990 (S2002) Writing/Research in the Disc	Coastal Carolina Main Campus	05/22/2017-08/08/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday 12:00PM - 01:00PM, Math and Science Technology, Room 201	To be Announced	3.00	

Here are all of the sections for which you are currently registered:

Term	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Summer 2017		ENG-112C-990 (S2003) General Biology I	Coastal Carolina Main Campus	05/22/2017-08/08/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday 08:00AM - 09:00AM, Math and Science Technology, Room 201	To be Announced	3.00	
Summer 2017		ENG-112-990 (S2002) Writing/Research in the Disc	Coastal Carolina Main Campus	05/22/2017-08/08/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday 12:00PM - 01:00PM, Math and Science Technology, Room 201	To be Announced	3.00	
Spring 2017		ENG-111-990 (S1999) Writing and Inquiry		03/09/2017-05/10/2017 Classroom Hours Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday Times to be Announced/Online, Room NA	To be Announced	3.00	

Here are all of the sections for which you are waitlisted (not registered):

Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
	You are not currently waitlisted in any courses.						

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WebAdvisor
POWERED BY ANGEL

How to Register Online for New Students

Important: If there is a restriction on a user's account, red text will appear at the top of the screen. Please contact registrar@coastalcarolina.edu for guidance on how you should proceed using your student email address. Please include your student id number and "Registration Restriction" as your email subject.

11. Once completed, you will receive a summary of the courses for which you are registered.

The following request(s) have been processed:

Term	Status	Pass/ Fail/ Audit	Section Name and Title	Location
Summer 2017	Registered for this section		ENG-112-99D (52002) Writing/Research in the Disc	Coastal Carolina Main Campus

Here are all of the sections for which you are currently registered:

Term	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information
Summer 2017		BIO-112C-99D (52003) General Biology II	Coastal Carolina Main Campus	05/22/2017-08/08/2017
Summer 2017		ENG-112-99D (52002) Writing/Research in the Disc	Coastal Carolina Main Campus	05/22/2017-08/08/2017
Spring 2017		ENG-111-99D (51999) Writing and Inquiry		03/09/2017-05/10/2017

If you have any questions or require any assistance please email registrar@coastalcarolina.edu or call the Registrar's office at 910-938-6860.