

Admission Checklist for Military Off-Campus Sites



☐ COMPLETE A RESIDENCY DETERMINATION REQUEST

All applicants, except Career and College Promise applicants, must complete a Residency Determination request to determine their tuition status, either in-state or out-of-state, prior to admission. Complete your Residency Determination Request online at <https://ncresidency.cfnc.org/residencyINFO/>.

☐ APPLY FOR ADMISSION

Once the Residency Determination has been completed, visit www.coastalcarolina.edu/admissions. Select “Apply Now,” and fill out the application. Print the Application Agreement Statement document.

☐ REQUEST OFFICIAL TRANSCRIPTS

Make arrangements for official high school transcripts, showing proof of graduation or High School Equivalency scores, which qualify as a high school equivalency certificate within the 50 states, to be sent to the Admissions Office.

If you have previously attended a college, university, or technical school, Coastal requires that you submit official transcripts from those educational institutions. Coastal Carolina Community College can accept a maximum of 39 transfer credit hours.

☐ JOINT SERVICE TRANSCRIPT

If active duty military or veteran, please submit your official Joint Service Transcript (JST) by going to <https://jst.doded.mil/official.html>. Your JST is not considered official until you have signed the JST Signature Page available at a Military Off-Campus Sites location or Coastal’s Registrar office located on the main campus.

☐ MEET WITH AN ACADEMIC ADVISOR/COUNSELOR

All prospective students are required to meet with a advisor/counselor as the final step of the application process. The counselor will help you choose a curriculum and discuss registration options.

☐ TAKE ANY REQUIRED PLACEMENT TESTS

Students who are eligible for placement testing may take a diagnostic assessment twice within a 10-year period.

☐ TUITION ASSISTANCE (TA)

If you’re active duty and utilizing TA, you will need to meet with an Education Assistance Branch Representative to identify your required steps to obtain funding.

☐ APPLY FOR FINANCIAL AID

The college provides a number of financial assistance programs, thereby ensuring educational opportunities for individual students. Grants, scholarships, and employment opportunities are included in such programs. Start your process by going to www.fafsa.gov. After completion, you will receive the next steps from Coastal’s Financial Aid Department before eligibility can be determined.

MyCCCC Portal

- Go to www.coastalcarolina.edu.
- Click on MyCCCC at the top of the page.
- The login information consists of your first name, last name, and last three digits of your student ID number. Your student ID can be found on your admission form. The default password is Coastalxxx (xxx= the last three digits of your student ID number). After your initial login, you will be asked to answer a series of challenge questions and change your password. See “use a strong password” for more information on the password requirements.



MyCCCC Portal

Logged in as goodstudent123 | [Log Out](#)
[Manage Your Account Settings](#)



My CCCC Profile

- View log in activity



Student Email

- Communicate with instructors
- Send correspondence to peers
- Receive announcements

WCONLINE

Writer's Center

- Make or cancel appointments
- Submit assignments for virtual assistance
- Set up a group session
- Receive assistance from english faculty on upcoming assignments for all subjects



Blackboard

Blackboard

- View and work on course material
- Monitor your grades and attendance



Office 365

- Access Microsoft Office Suite
- Share files



Bank Mobile

- Select refund method



Student Evaluations

- Give an honest review of your instructor once a semester



WebAdvisor

- View and print unofficial transcripts from Coastal
- View your current class schedule
- View Financial Aid status
- View and search upcoming class schedules
- Make payments



Library Resources

- Use for research or citations
- Stay up-to-date with Library events
- Search Coastal's Library catalog
- Read eBooks
- Schedule a research appointment
- Search statewide catalogs