



# 2023-2024 Part 2: Spouse Non-file Verification

Financial Aid Office  
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Student's Last Name      Student's First Name      Student's M.I.      Student's CCCC ID Number

**Important Note:** The instructions and certifications below apply to the student's spouse, **and the spouse must have completed and submitted an IRS Form 4506-T at least 10 days prior to completing this form.**

Instructions: Complete this section if the spouse will not file and is not required to file a 2021 income tax return with the IRS.

### Check the box that applies:

- ☐ The spouse was not employed and had no income earned from work in 2021.
- ☐ The spouse was employed in 2021 and has listed below the names of all employers, the amount earned from each employer in 2021, and whether an IRS W-2 form or an equivalent document is provided. [Provide copies of all 2021 IRS W-2 forms issued to the student by their employer(s)]. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Employer's Name	IRS W-2 or an Equivalent Document Provided?	Annual Amount Earned in 2021
<i>(Example) ABC's Auto Body Shop</i>	<i>Yes</i>	<i>\$4,500.00</i>
Total Amount of Income Earned From Work		\$

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2021 that indicates a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority, or a signed statement certifying that the individual attempted to obtain confirmation of non-filing from the IRS or other relevant tax authority and was unable to obtain the required documentation. **This statement can't be submitted until 10 days after an attempt was made to obtain Non-Filing verification from the IRS or other tax authorities.**

\_\_\_\_ Check here if confirmation of non-filing or a signed statement is provided.

\_\_\_\_ Check here if confirmation of non-filing or a signed statement will be provided later.

### Certification and Signatures

I/We certify that all of the information reported on this worksheet is complete and correct.

Student Signature      Date

Spouse Signature      Date

**WARNING:**  
If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.